

**2014 – 2019 COLLECTIVE AGREEMENT**

**BETWEEN**

**STELLA-JONES INC.  
NEW WESTMINSTER & KANAKA CREEK POLE DIVISIONS  
(Hereinafter known as the "Company")  
OF THE FIRST PART**

**AND**

**United Steel, Paper and Forestry, Rubber, Manufacturing, Energy, Allied Industrial and  
Service Workers International Union  
(United Steelworkers)  
Local 2009  
(Hereinafter known as the "Union")  
OF THE SECOND PART**

**June 15, 2014 – June 14, 2019**

2014-2019 COLLECTIVE AGREEMENT

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**AND**

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Service Workers International Union  
(United Steelworkers)  
Local Union 2009**

**(Hereinafter known as the "Union")**

**OF THE SECOND PART**

**PREAMBLE:**

The purpose of this Agreement is to secure for the Company, the Union and the employees the full benefits of orderly and legal collective bargaining, and to ensure to the utmost extent possible the safety and physical welfare of the employees, economy of operation, quality and quantity of output, and protection of property. It is recognized by this Agreement to be the duty of the Company and the Union and the employees to co-operate fully, individually and collectively, for the advancement of said conditions.

The Company and the Union agree to abide by the terms set out in this Agreement. The Union further agrees that it will at all times instruct its members to act in accordance with the terms contained in this Agreement. The Company agrees, in the exercise of the functions of Management, that the provisions of this Agreement will be carried out.

Wherever a masculine reference is used in this Agreement it shall be deemed to include the equivalent feminine reference.

**ARTICLE I – BARGAINING AGENCY**

**Section 1: Recognition**

- (a) The Company recognizes the Union as the sole collective bargaining agent of the employees of the Company except confidential employees, office employees and those employees with the authority to hire or discharge.

- (b) It is agreed that when a dispute arises as to whether or not a person is an employee within the bargaining unit it shall be subject to the grievance procedure as provided in Article XXIX, Section 1, Step Three, and in the event of failure to reach a satisfactory settlement it shall be dealt with by arbitration as set forth in Article XXX, Section 1.
- (c) The Union agrees to issue a withdrawal card to employees transferred from the bargaining unit to a job outside the bargaining unit providing that no dispute arises within the meaning of Clause (b) herein.

### **Section 2: Meetings**

The Company and the Union will meet at such time and place as may be mutually agreed upon for the purpose of discussing wages and working conditions and adjusting any matters within the confines of this Agreement which come within the scope of collective bargaining between the Company and the Union. Meetings shall include any meetings called for the purposes of labour relations issues, bargaining issues including grievance meetings and Local Agreements. Where such meetings are held during working hours, employee time will not be deducted for attending such meetings.

### **Section 3: Bargaining Authority**

The Company and the Union agree that the bargaining authority of the Union shall not be impaired during the term of this Collective Agreement. The Company agrees that the only certification that they will recognize during the term of this Agreement is that of the United Steelworkers Local 2009 unless ordered by due process of law to recognize some other bargaining authority.

### **Section 4: Access to Operation**

Official Union representatives shall obtain access to the Company's operations for the purpose of this Agreement by permission which will be granted by the Company on request and subject to such reasonable terms and conditions as may be laid down by the Company.

## **ARTICLE II – EMPLOYER'S RIGHTS**

### **Section 1: Management and Direction**

The management and the operation of, and the direction and promotion of the working forces is vested exclusively in the Management; provided, however, that this will not be used for purposes of discrimination against employees.

### **Section 2: Hiring and Discipline**

The Company shall have the right to select its employees and to discipline or discharge for proper cause.

## **ARTICLE III – HUMAN RIGHTS**

The Company and Union agree that there shall be no discrimination against any employee because of a person's age, race, colour, ancestry, place of origin, political belief, religion, marital status, family status, physical or mental disability, sex, sexual orientation, union membership, or because of a criminal or summary conviction that is unrelated to the employment or intended employment of that person.



## ARTICLE IV – UNION SECURITY

### Section 1: Co-operation

(a) The Company will co-operate with the Union in obtaining and retaining as members the employees as defined in this Agreement, and to this end will present to new employees and to all supervisors and foremen the policy herein expressed.

### (b) New Hires

The Company will provide a Plant Committee member the opportunity to meet with new hires without disruption to operations.

(c) An employee may have a Union Representative in attendance at any disciplinary meeting.

### Section 2: Non Bargaining Unit Employees

Employees outside the bargaining unit will not perform work that is normally done by employees in the bargaining unit. However, nothing in this Agreement shall be construed as prohibiting foremen from doing work for purposes of employee instruction and evaluation, and equipment assessment, provided in so doing a lay-off of bargaining unit employees does not result, or in the case of an emergency when regular employees are not available, provided that every reasonable effort is made to find a replacement.

### Section 3: Union Shop

Each employee shall, at the time of hiring and as a condition of employment or continued employment become a member of the Union and maintain membership therein. Any employee who is a member in good standing, or is reinstated as a member of the Union shall as a condition of continued employment maintain such membership in good standing.

### Section 4: Shop Committee

(a) For the purpose of this Agreement when the term "Shop Committee" is used, it shall mean Shop, Camp, Mill or Plant Committee, members of which are appointed by the Union. The Shop Committee shall consist of not less than three (3) employees and not more than seven (7) employees with completed probationary period of employment with the Company who are members of the Union and, wherever possible, they shall be selected on a departmental basis.

(b) The Union will notify the Company in writing of the members of the Shop Committee. The Union or Shop Committee will inform the Company in writing when any member change takes place on the said Committee. No member of the Shop Committee will be recognized by the Company unless the above procedure is carried out.

### Section 5: Discharge of Non-members

(a) No employee shall be subject to any penalties against his application for membership or reinstatement, except as may be provided for in the USW Local 2009 Constitution, and in accordance with the By-laws of the following Local Unions: 1-85, 1-1937, 2009.

(b) Any employee who fails to maintain his membership in the Union as prescribed herein by reason of refusal to pay dues and assessments shall be subject to discharge after seven (7) days' written notice to the Company of the said employee's refusal to maintain his membership.

**Section 6: Union Membership**

No employee shall be subject to any penalties against his application for membership or reinstatement, except as may be provided for in the United Steelworkers Constitution, and in accordance with the By-Laws of Local Union 2009.

**Section 7: Check-off**

The Company shall require all new employees at the time of hiring to execute an assignment of wages in duplicate, the forms to be supplied by the Union. Said forms shall be effective upon hiring and be forwarded to the Union not later than fifteen (15) calendar days following the date of hire.

In the event an employee is in arrears of Union dues the Local Union shall notify the Company and the employee by letter, of the amount of back dues owed.

The Company shall remit the dues deducted pursuant to such assignment to the Local Union named therein not less often than once each month, with a written statement of names of the employees for whom the deductions were made and the amount of each deduction. Such deduction shall appear on each employee's annual Statement of Remuneration (T4).

**Section 8: Social Insurance Number**

The Company shall furnish the Union with the Social Insurance Number of each employee on its payroll on the first occasion when dues are forwarded to the Union after the execution of this Agreement or after the employee enters the employment of the Company, whichever date last occurs.

**Section 9: Employer Deductions from Wages - Employee Benefit Plans**

The Parties agree that the Company shall deduct from an employee's wages and shall remit to the appropriate employee benefit plan, the employee's contribution which is specified in any benefit plan agreed to by the parties to the Collective Agreement.

**Section 10: Employee Discipline History**

Discipline will remain on the employee's file for twenty-four (24) months and will not be used after that period provided no other discipline occurred during that time. In disciplinary cases involving harassment, the time limits may be extended. The employee must be informed of this decision at the time of the discipline.

**ARTICLE V – HOURS OF WORK**

**Section 1: Hours and Overtime**

- (a) The regular hours of work in all the forest products operations shall be eight (8) hours per day and forty (40) hours per week with rate and one-half for any hours worked over eight (8) hours per day and forty (40) hours per week, except as provided in (b) below. Production employees shall be paid rate and one-half for Saturday and/or Sunday regardless of the number of hours worked during the week, except as provided in (b) below.
- (b) Double straight-time rates shall be paid for the following:
  - (i) Hours worked in excess of eleven (11) hours per day;

- (ii) Hours worked on Sunday by employees who have worked five (5) shifts during the preceding six (6) days;
  - (iii) For purposes of (b) herein a Statutory Holiday shall be considered a shift worked;
  - (iv) Item (ii) above shall not apply to employees who work Sunday as a regularly scheduled day.
- (c) The established hours of work will not be altered without prior consultation with the Shop Committee, except in circumstances not in the control of the Company.
  - (d) If a Statutory Holiday occurs during the work week, the employee shall only be required to work on Saturday and/or Sunday for the time lost due to the Statutory Holiday by mutual consent. For such work the employee shall be paid rate and one-half, except as provided in Section 1(b) above.

The following are exceptions to Clauses (a) and (b), namely:

- (i) Firefighters;
- (ii) Employees on towboats as defined in the Employment Standards Act Regulations;
- (iii) Watchmen employed in logging camps or sawmill industries where operations are suspended.

## **Section 2: Alternate Shift Scheduling**

- (a) Notwithstanding Article V, Section 1, the Employer may implement alternate shift schedules, subject to Supplement No. 8, which may include Saturdays and Sundays, without overtime penalty, provided the principle of the forty (40) hour week is maintained over an averaging period.
- (b) When alternative schedules have been implemented in accordance with (a) above, the following overtime provisions will apply:
  - A. Rate and one-half shall be paid for the following:
    - (i) The first three (3) hours worked in a day in excess of the normal daily hours of the established schedule.
    - (ii) Hours worked in excess of forty (40) hours per week or forty (40) hours average when there is an averaging period.
    - (iii) All hours worked on an employee's scheduled rest day, unless a change in rest day has been agreed to between the employee and the Company.
  - B. Double straight-time rates shall be paid for the following:
    - (i) All hours worked in excess of A (i) above.
    - (ii) All hours worked on Sunday when Sunday is also an employee's scheduled rest day, if the employee has worked forty (40) straight-time hours in the preceding six (6) days, unless a change in the rest day has been agreed to between the employee and the Company.

### **Section 3: Casual Work**

- (a) The term "casual work" as used in this Agreement shall apply only to work performed on Saturday and/or Sunday by either laid-off regular employees or other persons hereinafter referred to as "casual employees".
- (b) Casual work on production will be paid for at one and one-half times job rate.
- (c) Casual work on maintenance, repair and preparatory work will be paid for at straight-time job rate.
- (d) (i) Weekend work performed by casual employees, laid-off regular employees and part-time employees will be paid for at straight-time job rate except as provided in (ii) herein.  
  
(ii) A laid-off regular production employee shall be considered a production employee during the weekend of the week he is laid off and will be paid rate and one-half for any work he performs on either Saturday or Sunday except as provided in Section 1(b) above.
- (e) Regular laid-off employees shall not be classified as casual employees, and shall have preference for available work over the said casual employees.
- (f) The employer agrees to keep a separate seniority list of casual employees who have worked at least ten (10) working days, exclusively for recall purposes and, subject to clause (e), further agrees to recall casual employees in accordance with their seniority as set forth in this list.

### **Section 4: Saturday and Sunday Work**

Those employees who of necessity regularly work on Saturday and Sunday shall take two (2) other days of the week off to be mutually agreed between the employee and the Company. In such event, Saturday and Sunday shall be considered working days and overtime rates shall not apply on Saturday. However, these employees shall be paid at rate and one-half for work performed on Sunday. It is agreed that overtime rates will apply when the regular daily or weekly work limit has been exceeded. It is further agreed that overtime rates will apply on the rest days of these employees if worked unless a change in rest days has been agreed upon between the employee and the Company.

For the purpose of this Section, employees shall be engineers, firemen, operating millwrights, maintenance workers, watchmen, cookhouse and bunkhouse employees.

### **Section 5: Tuesday to Saturday**

It is agreed that maintenance, repair and construction employees can be employed on a Tuesday-to-Saturday work week for which they will be paid straight-time for Saturday work. In such event, Sunday and Monday will be recognized as their rest days and any work performed on their rest days will be paid for at rate and one-half except as provided in Section 1(b). It is further agreed that the rest day, Monday, may be changed by mutual consent between the employee and the Company. In such event, work performed on Monday will be paid for at straight-time. If the employee works on Monday at the request of the Company the rate of pay will be rate and one-half. However, if the employee requests a temporary change from his rest day on Monday, work performed on Monday will be paid for at straight-time.

**Section 6: Completion of Afternoon Shift**

- (a) It is agreed between the Parties that if two (2) hours or less are necessary after midnight Friday or after midnight preceding a Statutory Holiday to complete the shift which commenced work on Friday afternoon or the afternoon preceding the Statutory Holiday, time worked after midnight Friday or after midnight preceding a Statutory Holiday to complete the particular shift will be paid at straight-time.
- (b) Notwithstanding anything to the contrary contained in this Agreement, it is further agreed that in all three-shift operations, the time established as the regular starting time of the midnight shift following a Statutory Holiday shall not be changed by reason of the Statutory Holiday.

**Section 7: Three-shift Operations**

- (a) The Company shall have the right to operate the plant or any part thereof on a three-shift basis and all employees working under this arrangement shall receive eight (8) hours' pay upon completion of the full hours established as their regular shift. Details of shifts shall be varied at the Company's option.
- (b) It is agreed that Clause (a) above shall only apply to those employees actually working on a three-shift basis.
- (c) The Company shall have the right to determine the number of shifts operated in any unit or department of the operation.
- (d) Where less than three (3) shifts are worked, Clause (a) above shall not apply.

**Section 8: Swing Shift**

The working force on the day shift in manufacturing plants shall alternate with the working force on the afternoon shift on a regular basis as agreed upon by the Company and the Shop Committee.

**Section 9: Rest Periods**

All employees in manufacturing plants shall be entitled to two (2) ten-minute rest periods during each regular shift, provided always that the Company shall have the right to use relief employees in implementing this provision.

**Section 10: Hot Meals**

Where maintenance, repair or construction employees are required to work two (2) hours or more overtime beyond their normal shift, the Company shall provide a hot meal, such hot meal to be consumed by the employee on Company time before beginning the overtime work.

**Section 11: No Work Guarantee**

The foregoing provisions of this Article shall not be construed as guaranteeing to any employee any number of hours of work per day or per week.

## ARTICLE VI – TECHNOLOGICAL CHANGE

### Section 1: Joint Committee

It is agreed that a Joint Committee will be established to consider technological changes in progress and make recommendations to the Parties to assist them in ameliorating the effect of such changes. The Committee will meet with representatives of the governments of British Columbia and Canada concerned with retraining of manpower.

### Section 2: Advance Notification

The Company shall notify the Shop Committee and the Union not less than six (6) months in advance of intent to institute changes in working methods or facilities which would involve the discharge or laying off of employees.

### Section 3: Retraining

The Company shall cooperate with the governments of British Columbia and Canada and participate in every way possible in training or retraining of employees so affected.

### Section 4: Rate Adjustment

- (a) An employee who is set back to a lower paid job because of mechanization, technological change or automation will receive the rate of his regular job at the time of the setback for a period of three (3) months and for a further period of three (3) months he will be paid an adjusted rate which will be midway between the rate of his regular job at the time of the setback and the rate of his new regular job. At the end of this 6-month period the rate of his new regular job will apply. However, such employee will have the option of terminating his employment and accepting severance pay as outlined in Section 5 below, providing he exercises this option within the above-referred-to 6-month period.
- (b) Following an application of (a) above, where an employee is set back to a lower paid job because of an application of Article XX - Seniority brought on by mechanization, technological change or automation he will receive the rate of his regular job at the time of the setback for a period of three (3) months and for a further period of three (3) months he will be paid an adjusted rate which will be midway between the rate of his regular job at the time of the setback and the rate of his new regular job. At the end of this 6-month period the rate of his new regular job will apply.

### Section 5: Severance Pay

Employees discharged, laid off or displaced from their regular job because of mechanization, technological change or automation shall be entitled to severance pay of seven (7) days' pay for each year of service with the Company. The amount calculated under such entitlement shall not exceed a maximum of thirty (30) weeks' pay. This Section shall not apply to employees covered by Section 4(b) above.

### Section 6: Option

Employees laid-off from their regular jobs because of mechanization, technological change or automation shall have the option to terminate their employment and accept severance pay, either

- (a) at the time of layoff, or
- (b) at the point seniority retention expires.

## ARTICLE VII – WAGES - MANUFACTURING

### Section 1: Wage Rate Adjustments

- (a) Effective June 15, 2014, the wages of all hourly rated employees will be increased by three percent (3%). Upon ratification of the agreement, all active regular employees will be provided with a lump sum payment of four hundred dollars (\$400.00).

Effective June 15, 2015, the wages of all hourly rated employees will be increased by two percent (2%).

Effective June 15, 2016, the wages of all hourly rated employees will be increased by two and one half percent (2.5%). In addition, a lump sum payment of \$1,000.00 will be processed for all active regular employees as of June 15, 2016, payable by July 15, 2016.

Effective June 15, 2017, the wages of all hourly rated employees will be increased by two and one half percent (2.5%). In addition, a lump sum payment of \$1,000.00 will be processed for all active employees as of June 15, 2017, payable by July 15, 2017.

Effective June 15, 2018, the wages of all hourly rated employees will be increased by three percent (3%). In addition, a lump sum payment of \$1,000.00 will be processed for all active regular employees as of June 15, 2018, payable by July 15, 2018.

#### **Lump Sum Payment Eligibility:**

Lump sums are payable to active regular employees defined as those working and receiving pay on the date of ratification, and then on June 15<sup>th</sup> of each subsequent applicable year.

Employees who are on leave who return to work in a full time capacity after the day of payout or new employee hired in the previous twelve (12) months shall be paid a prorated amount based on whole months worked.

Employees, other than regular full time employees, will receive a prorated amount based on their percentage of full time hours.

#### **Trade and Engineers Wage Rate Increases:**

Effective June 15, 2014 \$0.50 per hour. Increase applicable prior to percentage increase.

Effective June 15, 2015 \$0.50 per hour. Increase applicable prior to percentage increase.

Effective June 15, 2016 \$0.50 per hour. Increase applicable prior to percentage increase.

Effective June 15, 2017 \$0.50 per hour. Increase applicable prior to percentage increase.

Effective June 15, 2018 \$0.50 per hour. Increase applicable prior to percentage increase.

Additional engineer rate increase as of June 15, 2014 of \$1.00. Increase applicable prior to percentage increase.

Pole framer to be referred to job evaluation process.

The wage increases as identified above have been incorporated into all hourly wage rates under this article.

- (b) The rates resulting from the application of the conversion percentages herein will be rounded as follows:

0 to .499 - down to the nearest cent  
 .500 to .999- up to the nearest cent

## Section 2: Standard Manufacturing Wage Scale

Group Level	Jun15/14 3% +\$400	Jun15/15 2%	Jun15/16 2.5%+\$1000	Jun15/17 2.5%+\$1000	Jun15/18 3%+\$1000
1	26.71	27.24	27.92	28.62	29.48
2	26.91	27.45	28.14	28.84	29.71
3	27.16	27.70	28.39	39.10	29.97
4	27.37	27.92	28.62	29.34	30.22
5	27.60	28.15	28.85	29.57	30.46
6	28.01	28.57	29.28	30.01	30.91
7	28.38	28.95	29.67	30.41	31.32
8	28.73	29.30	30.03	30.78	31.70
9	29.14	29.72	30.46	31.22	32.16
10	29.60	30.19	30.94	31.71	32.66
11	30.15	30.75	31.52	32.31	33.28
12	30.65	31.26	32.04	32.84	33.83
13	31.14	31.76	32.55	33.36	34.36
14	31.67	32.30	33.11	33.94	34.96
15	32.16	32.80	33.62	34.46	35.49
16	32.66	33.31	34.14	34.99	36.04
17	33.20	33.86	34.71	35.58	36.65
18	33.70	34.37	35.23	36.11	37.19
19	34.18	34.86	35.73	36.62	37.72
20	34.84	35.54	36.43	37.34	38.46
21	35.46	36.17	37.07	38.00	39.14
22	36.08	36.80	37.72	38.66	39.82
23	36.72	37.45	38.39	39.35	40.53



**Section 3: Certified Manufacturing Tradesmen**

	<b>Jun15/14 3% +\$400</b>	<b>Jun15/15 2%</b>	<b>Jun15/16 2.5%+\$1000</b>	<b>Jun15/17 2.5%+\$1000</b>	<b>Jun15/18 3%+\$1000</b>
<b>Electrician</b>					
Heavy Duty Mechanic					
Millwright					
Steamfitter-Pipefitter					
Construction Millwright/Carpenter					
Instrument Mechanic					
<b>Machinist</b>					
Journeyman (with certificate)	36.38	37.62	39.07	40.56	42.29
Journeyman (no certificate)	34.32	35.01	35.89	36.79	37.89
Improver (last 6 months of Apprenticeship)	32.28	32.93	33.75	34.59	35.63
Improver (3 <sup>rd</sup> year Apprenticeship completed)	31.92	32.56	33.37	34.20	35.23
Improver (2 <sup>nd</sup> year Apprenticeship completed)	30.49	31.10	31.88	32.68	33.66
Helper (1 <sup>st</sup> year Apprenticeship Completed)	29.77	30.37	31.13	31.91	32.87
Helper	29.41	30.00	30.75	31.52	32.47
<b>Welder</b>					
Journeyman (see NOTE 1) (with Certificate)	36.38	37.62	39.07	40.56	42.29
Journeyman (DPW#1 or #2)	35.27	35.98	36.88	37.80	38.93
Journeyman (no certificate)	33.72	34.39	35.25	36.13	37.21
Improver (last 6 months of Apprenticeship)	32.28	32.93	33.75	34.59	35.63
Improver (2 <sup>nd</sup> year Apprenticeship Completed)	30.49	31.10	31.88	32.68	33.66
Helper (1 <sup>st</sup> year Apprenticeship Completed)	29.77	30.37	31.13	31.91	32.87
Helper	29.41	30.00	30.75	31.52	32.47
<b>NOTE 1: Must be qualified under the standard Forest Industry Welding Specifications and either having completed the three-year apprenticeship program or having worked in the trade for six thousand (6,000) hours as a Welder.</b>					
<b>Auto Mechanic</b>					
Journeyman (with certificate)	36.12	37.35	38.78	40.26	41.98
Journeyman (no certificate)	34.06	34.74	35.61	36.50	37.60
Improver (last 6 months Apprenticeship)	32.04	32.68	33.50	34.34	35.37
Improver (3 <sup>rd</sup> year Apprenticeship Completed)	31.68	32.31	33.12	33.95	34.97
Improver (2 <sup>nd</sup> year Apprenticeship Completed)	30.26	30.87	31.64	32.43	33.40
Helper (1 <sup>st</sup> year Apprenticeship Completed)	29.55	30.14	30.89	31.66	32.61
Helper	29.20	29.78	30.52	31.28	32.22

<b>Planer Mechanic</b>					
Journeyman (with certificate)	36.12	37.35	38.80	40.28	42.00
Journeyman (no certificate)	34.06	34.74	35.61	36.50	37.60
With Millwright Tradesman's Qualification	35.61	36.32	37.23	38.16	39.30
<b>Filing Room</b>					
Benchman (with Certificate)	37.40	38.66	40.14	41.66	43.42
Benchman (no Certificate)	35.34	36.05	36.95	37.87	39.01
Benchman Helper	35.86	36.58	37.49	38.43	39.58
Circular Saw Filer (with Certificate)	36.38	37.62	39.07	40.56	42.29
Circular Saw File (no Certificate)	34.32	35.01	35.89	36.79	37.89
Circular Saw Filer Helper	35.35	36.06	36.96	37.88	39.02
Saw Fitter (with Certificate)	35.86	37.09	38.53	40.01	41.73
Saw Fitter (no Certificate)	33.80	34.48	35.34	36.22	37.31
Saw Fitter Helper (1 <sup>st</sup> Year Apprenticeship completed)	30.61	31.22	32.00	32.80	33.78
Saw Fitter Helper	30.24	30.84	31.61	32.40	33.37

#### Section 4: Manufacturing Wage Rates

(a)	<b>Common Labour</b>	<b>Jun15/14</b> <b>3% +\$400</b>	<b>Jun15/15</b> <b>2%</b>	<b>Jun15/16</b> <b>2.5%+\$1000</b>	<b>Jun15/17</b> <b>2.5%+\$1000</b>	<b>Jun15/18</b> <b>3%+\$1000</b>
		26.71	27.24	27.92	28.62	29.48

#### (b) Engineers and Firemen

Engineers and Firemen actually working in a job requiring the ticket herein specified, shall be paid in accordance with the following rates:

	<b>Jun15/14</b> <b>3% +\$400</b>	<b>Jun15/15</b> <b>2%</b>	<b>Jun15/16</b> <b>2.5%+\$1000</b>	<b>Jun15/17</b> <b>2.5%+\$1000</b>	<b>Jun15/18</b> <b>3%+\$1000</b>
2 <sup>nd</sup> Class Engineer	37.97	39.24	40.73	42.26	44.04
3 <sup>rd</sup> Class Engineer	36.34	37.58	39.03	40.52	42.25
4 <sup>th</sup> Class Engineer	34.49	35.69	37.09	38.53	40.20
Fireman (4 <sup>th</sup> Class ticket)	32.25	33.41	34.76	36.14	37.74
Fireman	29.71	30.81	32.09	33.40	34.92

- (c) Charge hands  
 (i) Charge hands - Occupational Rate + 22¢ /hr
- (d) First Aid Ticket -  
 Level 2 Certificate - Occupational Rate + 50¢ /hr  
 Level 3 Certificate - Occupational Rate + 85¢ /hr

### Section 6: Rate Revision

The wage scale attached hereto, Supplement No. 1, is approved by both Parties and may, subject to the mutual consent of both Parties, be revised once annually.

### Section 7: Shift Differential

The first shift, which may vary in individual operations, is the recognized day shift. Hours worked outside the recognized day shift will be regarded as the second and third shifts. Premium rate of thirty-one cents (31¢) per hour will be paid for second and third shifts. A day shift employee working in excess of eight (8) hours will be paid the appropriate overtime rate without the differential. Persons employed other than on regular shifts shall be paid the thirty-one cent (31¢) premium rate for all hours worked outside the recognized day shift.

### Section 8: First Aid Attendant Training

The Company will pay the cost of training and retraining for Occupational First Aid Certificates including lost time wages to designated duty First Aid Attendants.

### Section 9: First Aid Ticket Premiums - Designated Duty First Aid Attendants

Upon attaining certificates as required by WorkSafe BC, the following premiums will be paid:

a) Occupational Rate + Premium:

Level 2 - Fifty cents per hour (50¢/hr.)

Level 3 - Eighty-five cents per hour (85¢/hr.)

b) Full-time First Aid Attendants:

(i) Incumbents as of June 15, 1994:

	Jun 15/14 3% +\$400	Jun 15/15 2%	Jun 15/16 2.5%+\$1000	Jun 15/17 2.5%+\$1000	Jun 15/18 3%+\$1000	
"AA"	30.13	31.03	31.81	32.61	33.59	+25cents/hr
"A"	29.54	30.13	30.88	31.65	32.60	+35cents/hr For Level 3
"B"	29.00	29.58	30.32	31.08	32.01	+45cents/hr Certificate
"C"	28.63	29.20	29.93	30.68	31.60	+55cents/hr

Incumbents in these positions as of June 15, 1994 will be Red Circled, as long as they remain in these positions.

(ii) Full-time First Aid Attendants will be paid as follows:

	Jun 15/14 3% +\$400	Jun 15/15 2%	Jun 15/16 2.5%+\$1000	Jun 15/17 2.5%+\$1000	Jun 15/18 3%+\$1000
Level 2-Group 7 (Logging)	28.63	29.20	29.93	30.68	31.60
Level 3-Group 9 (Logging)	29.54	30.13	30.88	31.65	32.60

#### **Section 10: Sawmill Rate Determination Program**

##### **(a) Responsibility, Implementation, Continuity and Administration**

The Union and Company agree to implement and continue the provisions of this Article of the Collective Agreement and any related Supplements to the Collective Agreement as administered by the Union and the Company. The Company and the Union will be responsible for all aspects of the Program.

##### **(b) Purpose and Method**

The purpose of the Program shall be the ranking of applicable hourly-paid categories and placing them in groups according to their relative value within the B.C. Coast Sawmill Industry by using a method of agreed-upon benchmark categories and related job descriptions.

Where new or significantly changed jobs do not fit an existing benchmark job description, the Parties agree to group such jobs by comparison to existing jobs where possible, in order to keep benchmark job descriptions to a minimum.

The Parties agree that the Details of Agreement as per Appendix No. 1 of the Memorandum of Agreement dated February 11, 1992 in respect of Mechanization, Technological Change or Automation will be implemented.

##### **(c) Application**

- (i) Sawmill Rate Determination shall be carried out at the Local Union-Local Management level in accordance with the provisions of this Article and the provisions of any related Supplements to the Collective Agreement.
- (ii) Sawmill Rate Determination shall apply to all hourly-paid categories in the Sawmill Industry except for those categories which have been excluded by mutual agreement between the Union and the Company.
- (iii) Sawmill Rate Determination shall not supersede existing in-plant agreements, signed on or before November 3, 1976 at the Local Union-Local Management level.

**(d) Development, Uniformity and Co-ordination**

In order to ensure uniform application, a Committee shall be constituted and named the Sawmill Rate Determination Committee to consist of one (1) member representative of the Company and one (1) member representative of the Union. The Rate Determination Committee shall assume general responsibility for the administration of the BC Coast Sawmill Rate Determination Program.

**(e) Procedures**

- (i) The Sawmill Rate Determination Program shall be administered jointly on a day-to-day basis by the Sawmill Rate Determination Committee.
- (ii) Any agreement reached in this manner regarding the disposition of a category rate clearance application received from the Local Union-Local Management level shall be final and binding on the Parties.
- (iii) If no agreement can be reached in this manner regarding the disposition of a category rate clearance application received from the Local Union-Local Management level, the matter shall be referred to the Union and the Company in accordance with this Article.
- (iv) Applications for the rate determination of hourly-paid categories shall consist of a Request For Rate Clearance Form containing sufficient information for the subsequent work of the Sawmill Rate Determination Committee. All Requests for Rate Clearance shall be completed at the Local Union-Local Management Level before being forwarded to the Sawmill Rate Determination Committee for further action.

**(f) Incumbent's Rate**

No incumbent's rate shall be reduced as a result of the implementation and/or continued application of the Program. Incumbents in job categories for which the wage rate is reduced as a result of rate determination (hereinafter referred to as "Red Circled Jobs") shall continue at the original rate. Red circle rates for incumbents are increased by any general wage increases that are applicable.

**(g) Amending Procedure**

The Parties further agree that details of the Sawmill Rate Determination Program may be subject to amendment at the written request of either Party at the end of each three (3) month period from the date of this Agreement.

## ARTICLE VIII – APPRENTICESHIP

The purpose of this Article is to provide employees with the opportunity to receive occupational and vocational training through apprenticeship. The use of equitable apprenticeship selection criteria will give the Company reasonable assurances that the apprentice, upon completion of the apprenticeship, will become a proficient tradesperson.

### Section 1: Joint Apprenticeship Committee

A Joint Apprenticeship Committee will be established.

The Joint Apprenticeship Committee will:

- (a) Be composed of three (3) members selected by the Union and three (3) selected by the Company.
- (b) Periodically review the Apprenticeship Selection Procedure and test that will have a passing requirement of seventy-five percent (75%) or other such test as agreed upon. Tests may include areas such as reading, comprehension, computer literacy, writing ability, inspections, process monitoring, problem solving, accuracy, checking, mechanical/electrical aptitude, spatial relations and shop math.
- (c) Periodically review standard interview questions and techniques for the purpose of Section 2 (f) below.
- (d) Periodically review self-evaluation tests.
- (e) Periodically review appropriate physical requirements for each trade for the purpose of Section 2 (g) below.
- (f) Provide guidance and assistance to the Company and the Union.
- (g) Monitor and analyze the success rate of the Apprentices.
- (h) Make a progress report to the bargaining committee six (6) months following its establishment and each six (6) months thereafter.
- (i) The current Memorandum of Agreement – Selection of Apprentice Procedure is included in the Appendix to this Collective Agreement.

### Section 2: Apprenticeship Selection

Recognizing that it is the intent of the Company and the Union to create apprenticeship opportunities, apprentice selection will be carried out at the operation level based on the following principles:

- (a) Apprenticeship positions will be posted in accordance with regular job posting procedures.

- (b) Tests recommended for self-evaluation will be made available to employees on request. Failure to take such tests shall not jeopardize an employee's application for Apprenticeship.
- (c) All candidates for the apprenticeship will be provided with an overview of the requirements of the Apprenticeship Program and the expectations of the respective Tradesperson position.
- (d) Formal apprenticeship selection testing will be done in an appropriate facility. A Union representative will be present when the tests are given and marked.
- (e) An Apprentice Selection Committee made up of two (2) employee representatives and two (2) employer representatives will be established to administer the procedures contained in this agreement. Of the two (2) employee representatives, one (1) will be a tradesperson who will sit on the Apprentice Selection Committee for all apprentice selections. The second will be a tradesperson from the trade where the apprentice will work. If there is no second trades representative available as per above, then another Tradesperson from the operations will be appointed.
- (f) Up to ten (10) of the senior candidates who have satisfied the exam requirements will participate in an interview with the Apprenticeship Selection Committee. If there is no successful candidate from the first group, the process will be repeated for up to the next ten (10) senior candidates that have satisfied the exam.
- (g) The Senior Candidate who completes Sections 2 (c), (d) and (f) will be required to be "deemed fit to perform the trade" as certified by the appropriate medical practitioner.
- (h) The Senior Candidate who satisfies all of the above criteria will be awarded the apprenticeship posting.
- (i) All successful candidates will receive orientation in the Apprenticeship Program. There will be a training plan developed for each indentured apprentice. Competency of each apprentice will be reviewed throughout the program.

### **Section 3: Other Provisions**

- (a) Employees presently working in any trade as covered in Articles VII and VIII will not be eligible.
- (b) Successful applicants will be assigned as apprenticeship helpers for a probationary period of one hundred and eighty (180) days.
- (c) In the event that the successful candidate voluntarily decides to go back to his previously held job or is removed from the program less than 180 calendar days after the date of the original posting, the next most senior applicant who passes all the selection criteria will be selected.
- (d) Where an applicant has failed to pass the Apprenticeship Selection Exams, he will be eligible to bid and be re-tested one (1) additional time on a future apprenticeship posting.

- (e) An applicant who fails the Apprenticeship Selection Exams twice may be re-tested for any future apprenticeship posting if he completes relevant upgrading.
- (f) Test results will be kept on file for three (3) years. Anyone applying for an Apprenticeship Posting within that three (3) year period may have their results applied for purposes of that posting.
- (g) The Company and Union may agree to implement apprentice rotation throughout operations in order to provide a broad range of training opportunities in the trade.
- (h) The referenced Apprenticeship Selection test material will be available to the members of the Selection Committee.
- (i) Apprenticeship Selection Exams will be reviewed annually and upgraded as needed.
- (j) The Company and the Union will monitor and analyze the success rate of the Apprentices.

**Section 4: Travel Allowance**

- (a) Travel Allowance: Fifty cents (\$.50) per kilometer if commuting greater than thirty (30) kilometers each way from the school, minus the first 24 kilometers each way, for one (1) round trip to school per year. This is based on the distance between the town of employment or residence (whichever is closer) and the school.
- (b) If an employee is attending school outside of their community for more than six (6) weeks they will qualify for a second return trip.
- (c) Apprentices who are required to travel by ferry or air will be reimbursed for such fares where such travel is most reasonable, or the only option available. The apprentice must receive prior approval for such travel.



## Section 5: Trades

The table below outlines the current number of training weeks and qualifying work hours for the skilled trades that are commonly employed at the Company. Up to date information on the training requirements for these and other recognized trades can be obtained from the Industry Training Authority of British Columbia ([www.itabc.ca](http://www.itabc.ca))

Occupation	ITA Trade Designation	Number of In-School Weeks of Training	Number of Levels	Number of Qualifying Work-based Training Hours
Heavy Duty Mechanic	Heavy Duty Equipment Technician	24	4	6000
Electrician	Industrial Electrician	40	4	6000
Millwright	Industrial Mechanic (Millwright)	28	4	6600
Welder	Welder C, B, A	24	4	4680
Planer Mechanic	Planermill Maintenance Technician	19	3	4830
Benchman	Lumber Manufacturing Industry-Benchperson	4	1	1680
Circular Sawfiler	Lumber Manufacturing Industry-Circular Sawfiler	4	1	1680
Sawfitter	Lumber Manufacturing Industry-Sawfitter	8	2	3360

## Section 6: Tests

Upon completion of each period of training in the post-secondary institution, an apprentice will be required to pass a comprehensive examination. In the event of failure to pass such comprehensive examination, the apprentice will be given a second opportunity, but in the event of failure to pass on the occasion of the second such examination he shall be required to withdraw from the Program.

## Section 7: Assignment as Helper

All successful applicants will be registered as apprentices with the Industry Training Authority and be assigned as Helpers for an 11-month period prior to attending a post-secondary institution unless the applicant's previous experience renders such assignment unnecessary.

## **Section 8: Progression to Journeyman Status**

Following successful completion of both on the job training requirements in the trade and in-school training for each Apprenticeship Level the apprentice will be promoted as follows:

(a) 4 Level Program

Helper (start of apprenticeship)

Level 1 Apprentice (Helper) (1<sup>st</sup> level apprenticeship completed)

Level 2 Apprentice (Improver) (2<sup>nd</sup> level apprenticeship completed)

Level 3 Apprentice (Improver) (3<sup>rd</sup> level apprenticeship completed)

Journeyman (4<sup>th</sup> level apprenticeship completed and journeyman ticket awarded)

(b) 3 Level Program

Helper (start of apprenticeship)

Level 1 Apprentice (Helper) (1<sup>st</sup> level apprenticeship completed)

Level 2 Apprentice (Improver) (2<sup>nd</sup> level apprenticeship completed)

Journeyman (3rd level apprenticeship completed and journeyman ticket awarded)

## **Section 9: Tools**

(a) Insurance:

- (i) The Company shall, upon the signing of this Agreement, at its expense, insure for damage or loss caused by fire or flood, the tools of its employees which are required to be used in the performance of their work.
- (ii) The Company shall, upon the signing of this Agreement, at its expense, insure the tools of its employees which are required to be used in the performance of their work, for loss by theft where tools are stored in a designated place of safety within the control of the Company and there is forcible breaking and entering. The insurance coverage provided shall be subject to a deductible of fifty dollars (\$50.00) in respect of each employee's claim.

(b) Damaged or Broken:

The Company will repair or replace tools damaged or broken in the performance of regular duties.

(c) Metric Tools

The Company will make available tradesmen's tools required upon the introduction of the metric system.

## **Section 10: Qualifications**

The Journeyman must be qualified to carry out the responsibilities of his trade and be able to direct and instruct apprentices and other assistants.

## ARTICLE IX – PAY DAYS

The Company shall provide for pay days every second week and at that time each employee shall be furnished with an itemized and detailed statement of earnings and deductions.

Specifically, Pay Deposit Notices will identify information pertaining to separate itemized descriptive listings of all earnings (including but not limited to rates paid, hours worked, dates worked, premiums applied, lost time and vacation pay) and a separate itemized descriptive listing of all employee deductions and deductions paid by the employer on behalf of the employee (including but not limited to union dues, statutory deductions, pension, long term disability, and all other health & welfare benefits). All earnings and deductions for the current period will be accompanied by the same corresponding year-to-date information.

All employees shall provide the Company with a bank account number and the name and address of the financial institution where the account is held. The Company shall have the right to deposit the employee's pay into the account directly by electronic means (e.g. direct deposit). All current and new employees are to be paid by direct deposit only and shall be required to continue to maintain a bank account for the purpose of receiving their pay by direct deposit, and shall promptly inform the Company of any changes to their banking arrangements in advance of their scheduled pay deposit.

## ARTICLE X – STATUTORY HOLIDAYS AND FLOATING HOLIDAY

### Section 1: Manufacturing Plants

- (a) All employees in manufacturing plants who work on New Year's Day, Family Day, the designated Easter Holiday, Victoria Day, Canada Day, British Columbia Day, Labour Day, Thanksgiving Day, Remembrance Day, Christmas Day and Boxing Day shall be paid rate and one-half for all hours so worked except as provided for in Article V - Hours of Work, Section 1(b) or Section (2)(b)B.
- (b) At the option of the Company, but wherever possible by mutual agreement with the Shop Committee, either Good Friday or Easter Monday shall become the designated Easter Holiday, and the Company shall notify its employees of the designation at least one (1) week prior to the said holiday.
- (c) An hourly rated employee in a manufacturing plant who qualifies for any of the holidays named in Section 2(a) herein, in accordance with the conditions set out in Section 3, shall be paid for the said holiday at his regular job rate of pay for his regular work schedule.

### Section 2: Qualifying Conditions

- (a) An employee, to qualify for Statutory Holiday pay, must comply with each one of the following three conditions:
  - (i) Have been on the payroll thirty (30) calendar days immediately preceding the holiday.

- (ii) Have worked his last scheduled work day before, and his first scheduled work day after the holiday, unless his absence is due to illness, compensable occupational injury, or is otherwise authorized by the employer.
  - (iii) Notwithstanding (ii) above, the employee must have worked one (1) day before and one (1) day after the holiday, both of which must fall within a period of ninety (90) calendar days.
- (b) In case of injury or illness in (ii) above the employer shall have the right to request a medical certificate.
  - (c) Employees while on leave of absence under Article XXI, Section 8 (a) or any employees while members of a Negotiating Committee under Section 8 (b) thereof shall not qualify for paid Statutory Holidays.

### **Section 3: Sunday Holidays**

In the event that one of the within-named Statutory Holidays falls on Sunday, it shall be observed the following Monday.

### **Section 4: Saturday Holidays**

In the event that one of the within-named Statutory Holidays falls on Saturday, it shall be observed on the preceding Friday or the succeeding Monday, or partly on one day or the other, as agreed upon between the Company and the Shop Committee.

### **Section 5: Statutory Holiday Shift**

An employee working on a statutory holiday shall be paid, in addition to his regular wages for the Statutory holiday, time and one-half for any hours worked on a shift designated as the Statutory Holiday.

### **Section 6: Casual Employees**

It is agreed that casual employees shall not qualify for Statutory Holiday pay.

### **Section 7: Arrangement for Change**

In the event of a Statutory Holiday falling on a Tuesday, Wednesday or Thursday, and where the Company and Shop Committee mutually agree, the said holiday may be observed the preceding Monday or following Friday respectively.

Notwithstanding the above, in logging, a Statutory Holiday may be observed on another mutually agreed upon day in a week other than the week in which it occurs. An employee who qualifies for such Statutory Holiday on the day it occurs, and works on that day, will be paid for the Statutory Holiday at straight-time rates.

### **Section 8: Personal Floating Holiday**

The Personal Floating Holiday is in lieu of the proposed Heritage Day but this Section shall come into operation on its effective date even if Heritage Day has or has not been proclaimed.

**(a) Personal Floating Holiday**

Regular employees will be granted one (1) Personal Floating Holiday during each contract year of the Collective Agreement, to be arranged at a time suitable to the employee and the Company, so that there will be no loss of production.

**(b) Qualifying Conditions**

When the Personal Floating Holiday is taken, an employee shall be paid for the said holiday at his regular job rate of pay for his regular work schedule, subject to the following conditions:

- (i) A new employee must have been on the payroll for not less than ninety (90) consecutive calendar days to qualify for the Personal Floating Holiday.
- (ii) An employee will not qualify for the Personal Floating Holiday if on leave of absence for more than nine (9) months in the contract year, except in the case of sickness or injury.
- (iii) An employee shall apply on an approved form, at least seven (7) days in advance, for his Personal Floating Holiday. The employee shall receive notice of the disposition of his request a minimum of seventy-two (72) hours prior to the requested Personal Floating Holiday.
- (iv) If an employee is required to work on his Personal Floating Holiday after a definite date has been designated for such holiday, the employee shall be paid overtime for such work at the rate of time and one-half. The employee will then be entitled to take the holiday with pay at a later date to be mutually agreed upon.
- (v) Personal Floating Holiday not taken or scheduled by April 15 of each contract year will be paid out on the first pay period following April 15. With the agreement of the Company, an employee may waive the right to a Floating Holiday and receive pay in lieu.
- (vi) A Personal Floating Holiday shall not be scheduled on an employee's regular rest day.
- (vii) Where an employee chooses Saturday or Sunday as a Personal Floating Holiday straight-time rates will apply.

## ARTICLE XI – VACATIONS

With respect to annual vacations and vacation pay, the following provisions will apply.

### Section 1: Entitlement

The annual vacation for employees covered by this Agreement shall be based upon the greater of one of the following methods, the percentage of the total wages or salary of the employee during the period of entitlement, or the regular job rate method as per the chart below.

QUALIFYING PERIOD	WEEKS OF ANNUAL VACATION ENTITLEMENT	VACATION PAY RECEIVED	
		The Greater Of	
		Percent of Wages Method (See Section 4 for details)	Regular Job Rate Method (See Section 5 for details)
Less than 1 year's service	0	4%	-
1 year's service completed, but less than 2 years' service	2*	5%	80 Hrs.
2 years' service completed, but less than 7 years' service	3*	7%	120 Hrs.
7 years' service completed, but less than 15 years' service	4*	9%	160 Hrs.
15 years' service completed, but less than 24 years' service	5**	11%	200 Hrs.
24 years' service completed, but less than 30 years' service	6**	13%	240 Hrs.
30 years' service completed or greater	7**	15%	280 Hrs.

\* Subject to the provisions of Section 2 herein, the additional one (1) week vacation provided for in this Section may be taken when convenient for the Company but does not have to be consecutive with the vacation period provided for in Section 1 herein.

\*\* Subject to the provisions of Section 2 herein, the additional week(s) of vacation provided for in this Section may be taken consecutively.

### Section 2: Vacation Time

- (a) Vacations for employees shall be taken at such time as mutually agreed upon by the Shop Committee and the Company when quantity and regularity of production shall not be impaired.
- (b) The employee will have the option to forego (i.e. be "paid out") any part of their earned vacation in excess of statutory minimums. Current statutory minimums are:

- (i) Five years' service or less – at least 2 weeks' vacation
- (ii) Greater than five years' service – at least 3 weeks' vacation

### **Section 3: Payment of Vacation Pay**

- (a) The calculation and comparison of the vacation pay amounts developed by the percentage of gross wages method and the hours times the regular job rate method will be completed and the greater amount paid to the employee within fourteen (14) days of the common vacation pay cut-off date or the employee's anniversary date. The Company's present cut-off or anniversary date method shall be continued unless a change is agreed upon between the Company and the Local Union.
- (b) For the purposes of this Article, the rate of the employee's regular job will be the rate of the employee's regular job at the date of the common vacation cut-off date or the employee's anniversary date, as the case may be.
- (c) On the date when an employee completes one (1), two (2), seven (7), fifteen (15), twenty-four (24), or thirty (30) years' service and where there is a common cut-off date for all employees in the operation, the employee will receive:
  - (i) In the case of one (1) year, one per cent (1%) of his gross earnings between the date of employment and the date of the last common cut-off date;
  - (ii) In the case of two (2), seven (7), fifteen (15), twenty-four (24), or thirty (30) years, two per cent (2%) of his gross earnings between the date of his last anniversary date and the date of the last common cut-off date.

### **Section 4: Qualifying for Vacation Pay - Percentage of Wages Method**

The following shall be considered as days actually worked for determining vacations with pay for an employee after one (1) continuous year of employment.

- (a) Absence on Workers' Compensation up to a period of one (1) year, provided that the employee returns to his employment.
- (b) Time not exceeding one (1) year, lost as the result of a non-occupational accident or illness, shall be considered as time worked for the purpose of qualifying for vacation, provided that at the time of the accident or illness the employee has been on the payroll for not less than one (1) year and that he returns to his employment. It is understood that the employer may require that the employee provide a certificate from a qualified medical practitioner.
- (c) Absence due to bereavement leave in accordance with the terms and conditions of Article XXI, Section 6.
- (d) Absence due to time served on jury duty, including Coroner's jury, or time served as a Crown witness or Coroner's witness in accordance with the terms and conditions of Article XXI, Section 7.

- (e) Any other absence duly approved by the employer in writing shall be credited towards entitlement for annual vacation, but time spent on such leaves of absence shall not be counted in computing vacation pay.

**Section 5: Qualifications for Vacation Pay - Regular Job Rate Method**

- (a)
  - (i) In order for an employee to qualify for the amount generated by the hours times the regular job rate method, the employee must have worked a minimum of fifteen hundred (1,500) hours in the employee's first year of service and a minimum of one thousand (1,000) hours during the employee's succeeding years of entitlement.
  - (ii) Where there is a common vacation pay cut-off date, for purposes of calculating minimum hours as in (i) above, the calculation period shall be from the cut-off date in one year to the cut-off date in the succeeding year.
  - (iii) Where there is no common vacation pay cut-off date, for purposes of calculating minimum hours as in (i) above, the calculation period shall be from the employee's anniversary date in one year to his anniversary date in the succeeding year.
- (b) For purposes of computing the requisite hours the following will be included:
  - (i) All hours worked;
  - (ii) Statutory Holiday hours;
  - (iii) Jury and Crown witness duty;
  - (iv) Bereavement leave;
  - (v) Vacation hours earned;
  - (vi) Time not exceeding one (1) year, lost as the result of an accident recognized as compensable by WorkSafe BC and suffered during the course of employment, shall be considered as time worked for the purpose of qualifying for vacation, provided that the employee returns to his employment.
  - (vii) Time not exceeding one (1) year, lost as the result of a non-occupational accident or illness, shall be considered as time worked for the purpose of qualifying for vacation, provided that at the time of the accident or illness the employee has been on the payroll for not less than one (1) year and that he returns to his employment. It is understood that the employer may require that the employee provide a certificate from a qualified medical practitioner.
  - (viii) Time lost as a result of layoff shall not be considered as time worked for the purpose of qualifying for requisite hours;



- (ix) Employees who report for work and who receive call time payment shall be credited with eight (8) hours for any such shift for purposes of computing requisite hours under this Section. Any employee who qualifies for call time in a day shall receive credit under this Section for eight (8) hours or credit for the hours for which wages were paid, whichever is greater.
- (x) All hours worked in more than one (1) division of the parent company as a result of transfer or layoff.

**Section 6: Vacation Pay on Termination**

An employee whose employment is terminated shall receive vacation pay at the appropriate percentage of the wages or salary earned during the period of entitlement in accordance with the employee's years of service.

**Section 7: Employment Standards Act**

Part 7 - Annual Vacation of the *Employment Standards Act*, R.S.B.C., 1996, c. 113, and amendments thereto, except where varied or modified by the provisions herein, shall become a part of this Agreement.

**ARTICLE XII – CALL TIME**

**Section 1: Where No Work**

Any employee who is called for work or who reports for work as scheduled and finds no work available shall be paid two (2) hours pay at his regular rate. This shall not apply if the Company gives sufficient notice cancelling work.

In the event an employee commences work and the employee is sent home prior to the completion of two (2) hours work the employee shall receive four (4) hours pay at the employee's regular rate, except where his work is suspended because of inclement weather or other reasons completely beyond the control of the employer, when two (2) hours must be paid.

**ARTICLE XIII – HEALTH AND WELFARE**

**Section 1: Board of Trustees**

The Board of Trustees composed of four (4) members representing USW and four (4) members representing the Industry, are responsible for the administration of the USW-Coastal Forest Industry Health and Welfare Plan. The Trustees are also responsible for the selection of carrier, funding, adjudication of compassionate appeals and Health and Welfare problems directly related to the Plan.

## Section 2: Insurance Coverage

The following coverage will be instituted on an Industry-wide basis with a common carrier:

- (a) Group Life Insurance for each qualified employee is \$100,000. Effective October 31, 2012, coverage increased to \$110,000 and effective October 31, 2013, coverage increased to \$120,000.
- (b) Accidental Death and Dismemberment Insurance for each qualified employee is \$100,000, with 24 hour coverage, on or off the job. Effective October 31, 2012, coverage increased to \$110,000 and effective October 31, 2013, coverage increased to \$120,000.

- (c) Weekly Indemnity as follows:

The Plan provides a Weekly Indemnity benefit of the Employment Insurance plus \$100.00 effective June 15, 2014.

- (i) Third Party Subrogation

A third party subrogation clause is in effect so that the Weekly Indemnity Plan can be reimbursed from damages recovered from a liable third party for illness, injury or income loss. The Plan is entitled to recover the full amount of benefits paid to the member which exceeds 100% of the member's pre-disability gross income. Gross income will be calculated by using the member's regular hourly job rate times (x) 40 hours. Trustees worked out the application and details, including the deduction of legal fees from the settlement and the execution of a reimbursement agreement.

- (ii) WI/WorkSafe BC Interface

The benefit payment period terminates when a combined total of 26 weeks of payment have been made from the Plan and WorkSafe BC in the form of temporary wage loss or income continuity benefits.

- (iii) Experience Surcharge Program

An Experience Surcharge Program is in effect which penalizes employers in the Health and Welfare Plan who have claims experience in excess of 125% of the contribution rate on a three-year rolling average basis, as in the Southern Interior Health and Welfare Plan.

- (iv) Experience-rated Rebate System

An experience-rated rebate system is in effect which, along with the existing experience surcharge system, serves as an incentive to establish and improve effective disability management programs on an operational basis.

- (v) Laser Surgery - Section 6.03 of the Plan Text permits laser surgery (except where such laser surgery is for cosmetic purposes rather than for a medical reason) to qualify the member for a Weekly Benefit Commencement Date from his/her first day of disability.

### **Section 3: Extended Health and Medical Services Plan Coverage**

Medical coverage including Extended Health Benefit coverage shall be provided by the Company at no cost to the employee. The Extended Health Benefit coverage shall include:

- (a) **Hospitalization**  
Hospitalization coverage up to a maximum of \$8.50 per day;
- (b) **Vision Care**  
The Extended Health Care Plan provides to a maximum of four hundred dollars (\$400.00) per member or dependent, in any twenty-four (24) consecutive month period for charges incurred relative to the purchase of lenses and frames, contact lenses, or laser eye surgery, when prescribed by a person legally qualified to make such prescription; and/or eye exams, effective June 15, 2014.
- (c) **Physiotherapy**  
The Physiotherapist/Massage Therapist to a maximum of \$550.00 with extended coverage with referral from a qualified Medical Practitioner effective June 15, 2014.
- (d) **Chiropractors**  
The Chiropractors / Naturopathic Physicians' limit will be six hundred dollars (\$600) per member or dependent per calendar year.
- (e) **Orthopedic Shoes**  
The Orthopedic Shoes limit will be five hundred dollars (\$500) [adults], and three hundred dollars (\$300) [child] per calendar year.
- (f) **Orthotics**  
Coverage for prescribed orthotics will be established with a maximum limit of two hundred dollars (\$200) per member or dependent per calendar year.
- (g) **Hearing Aids**  
Effective June 15, 2014, the Hearing Aids limit will be five hundred and fifty dollars (\$550.00) per member or dependent, every five years, unless there is alternate coverage provided for.
- (h) **Medical Travel**  
A medical travel provision of \$1,000.00 per member or dependent per year effective June 15, 2014.
- (i) **Annual Extended Health Benefits Plan Deductible**  
The annual Extended Health Benefits Plan benefits deductible for an individual or family will be seventy-five dollars (\$75.00).
- (j) **Extended Health Benefit Plan Lifetime Maximum**  
Lifetime limit for Extended Health Benefits to increase to \$100,000.00 effective on June 15, 2014, \$150,000.00 June 15, 2015, \$200,000.00 June 15, 2016, \$250,000.00 June 15, 2017 and \$300,000.00 June 15, 2018.

(k) **Prescription Deductible**

The Company will provide employees with an Extended Health Benefit Pay-Direct Card based on a Provincial Pharmacare only formulary patterned after the existing IFLRA-USW model in the Southern Interior, effective January 1, 2008.

Effective October 1, 2010, the PharmaCare Formulary will no longer be applicable. Effective October 1, 2010, a \$5 per prescription deductible for drugs will be implemented.

(l) **Surgical Stockings**

Surgical stockings with a compression rating of 30 or higher that are prescribed by a physician will be covered to a limit of \$250 per calendar year.

**Section 4: General Principles**

(a) Premium cost for insurance shall be paid for by the Company.

(b) Participation in the Plan is a condition of employment.

(c) Any new employee who has not worked in covered employment in the last eighteen (18) months will be eligible for coverage once he has completed thirty working days in a ninety-day period. Once achieved, benefits will commence on the first of the month following the completion of the aforementioned thirty working days. However, for such employee coverage for the Medical Services Plan and for the Extended Health Benefit will apply on the first day of the month following the date of employment.

(d) Coverage will be portable in all units covered by collective agreements between members of Forest Industrial Relations Limited, the Interior Forest Labour Relations Association, the Council on Northern Interior Forest Employment Relations, Canfor Limited, Western Forest Products Inc., all other coastal forest industry employers, USW-Coastal Forest Industry Health & Welfare Plan and the Union, and there shall be no waiting period for qualified employees changing employers within the Industry.

(e) Coverage during layoff will be provided as follows:

(i) Employees with one (1) or more years' seniority - six (6) months;

(ii) Employees with more than four (4) months' but less than one (1) year's seniority - three (3) months.

(f) In order for reinstatement of layoff coverage to occur there must be a return to regular full-time employment. An employee returns to regular full-time employment when he is employed for ten (10) working days within a floating period of thirty (30) consecutive days.

Also, an employee who returns to work for at least one (1) working day and less than ten (10) working days will be covered for that month, in addition to any layoff coverage to which he was entitled, if the recall occurred during the period of layoff coverage.

(g) There will be no duplication of Weekly Indemnity and Pension Plan payments.

- (h) Weekly Indemnity coverage will be eliminated for an employee on an extended leave of absence under Article XXI - Leave of Absence, Section 5: Compassionate Leave, provided however that such employee is eligible for Weekly Indemnity coverage on the agreed-upon day of return to work. In order to qualify for this coverage the employee must have returned to his place of residence in British Columbia unless his disability required him to be hospitalized and satisfies the requirements of the claims adjudication carrier. In the case of a compassionate appeal dealing with disability incurred during an extended leave of absence, the Trustees have the right to review certain circumstances.
- (i) Employees on extended leave of absence under Article XXI - Leave of Absence, Section 5: Compassionate Leave will pay their own premiums for the Medical Services Plan, Extended Health Benefit and Dental Plan, while the premiums for Group Life Insurance and Accidental Death and Dismemberment Insurance will be paid by the employer during such extended leave of absence.

#### **Section 5: Dental Plan**

- (a) A Dental Plan will be provided based on the following general principles:
  - (i) Basic dental services (Plan A) - Plan pays 80% of approved schedule of fees. Include composite (white) fillings to be a covered item effective June 15, 2014.
  - (ii) Prosthetics, crowns, and bridges (Plan B) - the Plan pays 60% of approved schedule of fees.
  - (iii) Orthodontic (Plan C) - the Plan pays 60% of approved schedule of fees (lifetime maximum \$4,000.00) effective June 15, 2014.
- (b) For individuals sixteen (16) years and older, one check-up will be covered every nine (9) months and for children under the age of sixteen (16) years, one check-up will be covered every six (6) months.
- (c) Bite-wing x-rays will be covered every eighteen (18) months.
- (d) The principles set out in Section 4 shall apply to the Dental Plan.

#### **Section 6: Employee and Family Assistance**

The Company will provide for an employee and family assistance service.

#### **ARTICLE XIV – LONG TERM DISABILITY PLAN**

A Long Term Disability Plan will be provided based on the following general principles:

- (a) As of the June 1, 2011, the contributions from both the Company and the Employee will be one dollar and twenty cents (\$1.20) per hour, per employee per hour worked, of which the Company will contribute sixty cents (\$0.60) per hour, and the Employee will contribute sixty cents (\$0.60) per hour.

- (b) A Board of Trustees will be constituted with equal representation from the Union and the Industry, to be responsible for establishing the terms of the Plan and the on-going administration.
- (c) The Trustees will select a qualified actuary to assist them and to ensure the establishment of actuarially sound reserves to fund the benefits provided by the Plan.
- (d) The Trustees will enter into a Trust Agreement which will include provision for a procedure to settle any major dispute that may arise with regard to the provisions of the Plan.
- (e) **Protection Against Withdrawals:** Withdrawing employer to be assessed for both the employer and employee share of the unfunded liability in cases of negotiated withdrawal, decertification or relocation closure. Unfunded liability formula to be uniform and based on Plan Unfunded Liability divided by the total number of Plan members (at the time of most recent Plan Valuation) multiplied by the number of Plan members affected by the withdrawal. Trustees to be directed to amend the participation agreement accordingly.

### **Rehabilitation, Return-to Work, Disability Management**

The Industry and USW will jointly consider Plan modifications that will both improve the delivery of Rehabilitation within the Long Term Disability Plan, and will encourage and facilitate the development and establishment of Disability Management systems in participating employers' operations.

The Trustees are directed to develop Plan modifications that will:

- (i) improve the timeliness, effectiveness and quality of Rehabilitation from the Plan; and
- (ii) provide incentives to Employers and Local Unions to establish Disability Management systems at the operations level.

In the event that there are savings to the Long Term Disability Plan as a result of either Disability Management Systems, or amendments to Rehabilitation, consideration can be given to dispersal of these funds for further improvements in either of the above areas.

Where the Trustees reach agreement on modifications in the above areas, implementation can occur at the direction of the Trustees. Should additional funding be required to implement the Trustees' recommendations, their recommendations will be forwarded to the respective Negotiating Committees to be dealt with.

## ARTICLE XV – PENSION PLAN

### Hourly Contribution

- (a) The hourly contributions to the IWA-Forest Industry Pension Plan will be made on a per hour per employee per hour worked basis as follows:

Effective	Employer	Employee
June 15, 2014	3.67 1/2	\$2.22 1/2

(b) **Enhanced Retirement Benefit**

Parties agree that it's mutually beneficial whereby employees who desire to retire within the next 12 month period will have an opportunity to apply for an Enhanced Retirement Benefit.

The Enhanced Retirement Benefit consists of, upon retirement, a month of benefits continuation (MSP, Extended Health and Dental premiums) for each full year of service (at the time of retirement) up to a maximum of 24 months.

The following outlines the process for application to the Enhanced Retirement Benefit:

1. On October 1, 2014 the Company will post an announcement advising the employees of the opportunity to apply for Enhanced Retirement Benefit.
2. Employees who want to apply for the Enhanced Retirement Benefit will have a 30 day window to do so. Employees must submit their application by submitting the necessary paperwork to their Supervisor by October 31<sup>st</sup> at 12 noon.
3. Upon applying for the Enhanced Retirement Benefit, the Company will meet with each employee by November 30, 2014 to determine a mutually agreed upon retirement date. Such period must fall within the following 12 month period (ie. December 1, 2014 – November 30, 2015).
4. In the event that the parties are unable to come to a mutually agreed upon date, the employee can decide to rescind his application or elect to have his retirement date set at November 30, 2015.
5. Once a mutually agreed upon retirement date has been determined by the Company and the employee, the employee, union and Company must sign an agreement which specifies the employee's retirement date and the Enhanced Retirement Benefit to be received.
6. At the Company's discretion, this Enhanced Retirement Benefit may be offered in accordance with the process contained herein in future years.

## ARTICLE XX – SENIORITY

### Section 1: Principle

The Company recognizes the principle of seniority, competency considered. In the application of seniority, it shall be determined first by department and second by plant seniority.

### Section 2: Reduction & Recall of Forces

- (a) (i) In the event of a reduction of the forces, the last person hired shall be the first released subject to the competency of the person involved and the provisions of Section 1. Where a reduction of forces is caused by emergency conditions the application of plant seniority may be postponed for such period as may be necessary but not exceeding five (5) working days. If the Company decides to exercise its right under this provision it shall notify the Shop Committee as soon as possible.
- (ii) When recalling forces after a period of layoff following a reduction of forces, an employee shall be recalled in order of his plant seniority subject to the competency of the person involved and the provisions of Section 1.
- (b) During a reduction of forces where an employee's seniority is such that he will not be able to keep his regular job he may elect to apply his seniority to obtain a job paying a higher rate, subject to the competency of the person involved and the provisions of Section 1.
- (c) During a reduction of forces where an employee's seniority is such that he will not be able to keep his regular job he may elect whether or not to apply his seniority to obtain a lower paid job or a job paying the same rate of pay or accept a layoff until his regular job becomes available, provided however:
  - (i) If during the layoff period the employee wishes to return to work and so notifies the Company, he shall be called back to work as soon as his seniority entitles him to a job.
  - (ii) The application of this provision shall not result in an employee, in the exercise of his rights, bumping an employee with less seniority.
- (d) Details of the application of this Section shall be worked out by the Local Union and the Company.

### Section 3: Retention during Layoff

It is agreed between the Parties that seniority during layoffs shall be retained on the following basis:

- (a) Employees with less than one (1) year's service shall retain their seniority for a period of six (6) months.



- (b) Employees laid off with one (1) or more years' service shall retain their seniority for one (1) year, plus one (1) additional month for each year's service. Maximum seniority retention is twenty four (24) months.

A laid off employee's seniority retention under (a) and (b) above is reinstated upon the completion of one (1) day's work.

It shall be the employer's responsibility to maintain an address file of his employees and it shall be the employee's responsibility to notify his employer and Local Union in writing of any change of address and other contact information.

#### **Section 4: Job Posting**

- (a) Vacancies shall be posted in advance for a period of not less than two (2) working days except when otherwise agreed.
- (b) This Section shall not apply to temporary replacements of two (2) weeks or less necessitated by illness, injury, or other leave of absence, or to temporary replacements of longer duration for employees on vacation, but in filling these vacancies senior employees will be given preference in accordance with Article XX, Section 1.
- (c) In logging operations the employer may temporarily fill the vacancy until a permanent replacement is decided through the application of seniority.

#### **Section 5: Departments**

It is agreed that the number of departments will be kept as low as possible, compatible with efficient and economic operation. The Union and the Company shall meet and outline the basis of departments for seniority purposes if required.

#### **Section 6: Probationary Period**

- (a) Notwithstanding anything to the contrary contained in this Agreement save and except the provisions of Clause (b) of this Section, it shall be mutually agreed that all employees are hired on probation, the probationary period to continue for sixty (60) working days, during which time they are to be considered probationary employees, and during this same period no seniority rights shall be recognized. Upon completion of sixty (60) working days, they shall be regarded as regular employees, and shall then be entitled to seniority dating from the day on which they entered the Company's employ, provided however, that the probationary period of sixty (60) working days shall only be cumulative within the six (6) calendar months following the date of entering employment.
- (b) Clause (a) of this Section does not apply to employees who move from one operation of a Company to another operation of the same Company within thirty (30) days for those laid off; and within ninety (90) days for those terminated as a result of a permanent closure.
- (c) (i) It is agreed that probationary employees will have preference over casual employees for any work performed during the normal work week, subject to competency.

- (ii) It is further agreed that in the application of (i) above, probationary employees will be called in for work in accordance with their hiring date, unless such call-in is beyond the control of the employer, and is subject to the employee being competent to perform the work. This obligation does not apply where the employee cannot be readily contacted or where the employee has already worked one shift in the 24-hour period.

### **Section 7: Hiring Preference**

- (a) When hiring new employees the following order of preference will apply, competency considered, from among those completed applications on file:
  - (i) Former employees of the operation who have lost their seniority retention as a result of the last layoff in the operation;
  - (ii) Regular employees from other operations of the Company who are on a layoff that exceeds sixty (60) consecutive days, in accordance with their Company seniority in SJI, KCPC, USW certified operations;
  - (iii) A pool consisting of former employees who have been terminated as a result of a permanent closure of a SJI, KCPC, USW certified operation.

NOTE: In the application of (ii) and (iii) above, applicants will be selected firstly from operations of the Company within the Local Union, and secondly from operations of the Company in other Locals.

- (b) If there is an announced closure that is either permanent or in excess of sixty (60) consecutive days, the provisions of Clause (a)(ii) will apply on the date the employees are terminated or laid off.
- (c) Where a temporary curtailment or closure reaches sixty (60) consecutive days in duration, the Company and the Local Union may mutually agree to an extension of the sixty (60) consecutive day period, otherwise Clause (a)(ii) will apply at that point.
- (d) Seasonal shutdowns in logging operations will not be covered by the provisions of this Section.
- (e) An employee who qualifies for preferential hiring and wishes to exercise his right to preferential hiring, must make application to the Company within six (6) months of his layoff or termination date. If such employee has not been hired within six (6) months of the date of his application, he must reactivate his application.

The Company will implement a reasonable and effective system for the laid-off employee to make and update a preferential hiring application. The Company will accept E-mailed and mailed applications.

- (f) Employees called back to their jobs, from a preferential hiring job, and subsequently laid off, within two (2) weeks, will not have to again repeat the sixty (60) consecutive days waiting period to qualify for preferential hiring at that time.

- (g) (i) An employee who has been hired under the provisions of Clause (a)(ii), and is working at that operation, must return to his regular job at his originating operation when recalled or terminate his employment from the originating operation.
- (ii) An employee who returns to his originating operation has terminated his employment from the operation which extended preferential hiring.
- (iii) Local Union and the Management of the originating operation may mutually agree to waive the provisions of (i) above, for a period of recall not to exceed thirty (30) consecutive days.
- (h) An employee who has been hired under the provisions of this Section and is working at that operation, loses his entitlement to all other preferential hiring rights until he is laid off. New applications must then be completed and filed pursuant to the terms of this Agreement.
- (i) Employees hired in accordance with Clause (a)(ii) at other SJU, KCPC-USW operations shall retain seniority for vacation and Statutory Holiday purposes.
- (j) Employees who have received a severance from a Company operation may use their seniority for hiring preference selection purposes only.

**Section 8: Absence without Leave**

Any employee who is absent without leave for a period of more than three (3) consecutive working days shall forfeit all seniority rights. This shall not interfere with the employer's right to discharge for proper cause.

**Section 9: Seniority List**

It is agreed that a seniority list will be supplied to the Union by the Company twice during each calendar year, setting out the name and starting date with the Company and the starting date for department seniority of each regular employee. The Company will advise the Union once each month of changes to the said list.

**Section 10: Reinstatement**

- (a) In any case where an employee has been transferred by the Company to a supervisory position and at a later date ceases to be a supervisory worker, and the Company desires to retain his services, it is hereby agreed that reinstatement can be made within the bargaining unit in line with his bargaining unit seniority. The following options shall prevail:
  - (i) If the Supervisor has the bargaining unit seniority, he shall revert back to his previously held job, or,
  - (ii) If the Supervisor does not have the bargaining unit seniority as outlined in (i) above, he may apply his seniority to a job commensurate with his bargaining unit seniority, competency considered, or,

- (iii) If the Supervisor does not have the bargaining unit seniority to obtain a job, he shall be laid off and subject to all the provisions of the Collective Agreement.
- (b) Employees who are required for temporary supervisory duty for a period of not more than sixty (60) working days in each calendar year shall continue to accumulate their seniority. These employees will return to the job they held prior to the temporary supervisory assignment.

Should any special circumstances arise which will require an extension of this provision, the same shall be discussed between the Local Union and Management, and if agreement is reached, the period may be extended.

### **Section 11: Seniority and Sub-contracting**

The Company will extend its consultative and remedial processes in connection with sub-contracting in order to establish closer lines of communication with the Union with respect to giving reasonable notice of its intentions and exploring ways and means of integrating senior employees into other jobs where sub-contracting takes place.

## **ARTICLE XVI – LEAVE OF ABSENCE**

### **Section 1: Injury or Illness**

The Company will grant leave of absence to employees suffering injury or illness, subject to a medical certificate if requested by the employer. The employee shall have a reasonable period of time to present such medical certificate. The employee shall report or cause to have reported the injury or illness which requires his absence to the Company as soon as may be reasonably possible.

### **Section 2: Pregnancy and Parental Leave**

- (a) Female employees shall be entitled to unpaid pregnancy leave of up to seventeen (17) weeks.
- (b) A female employee is entitled to up to 6 additional consecutive weeks of unpaid leave if, for reasons related to the birth or the termination of the pregnancy, she is unable to return to work when her leave ends under section 2(a).
- (c) On the advice of her doctor, if a pregnant employee requests a transfer due to workplace conditions, she will be provided alternate work, if available.
- (d) Employees shall be entitled to unpaid parental leave of up to thirty-seven (37) weeks.
- (e) If the child has a physical, psychological or emotional condition requiring an additional period of parental care, the employee is entitled to up to an additional 5 consecutive weeks of unpaid leave, beginning immediately after the end of the leave taken under section 2(d).
- (f) An employee's combined entitlement to leave under section 2(a) and section 2 (d) is limited to 52 weeks, plus any additional leave the employee is entitled to under section 2(b) or section 2(e).

### **Section 3: Written Permission**

Any employee desiring leave of absence must obtain permission in writing from the Company for such leave, except in cases of illness or injury covered by Section 1 above.

### **Section 4: Family Responsibility and Compassionate Care Leave**

#### **Family Leave:**

An employee is entitled to up to 5 days of unpaid Family Leave during each employment year to meet responsibilities related to:

- (a) the care, health or education of a child in the employee's care, or
- (b) the care or health of any other member of the employee's immediate family.

#### **Compassionate Care Leave:**

- (a) In the following sub-sections "family member" means a member of the employee's immediate family and includes the spouse, child, parent, guardian, sibling, grandchild or grandparent of any person who lives with an employee as a member of the employee's family. It includes common-law spouses, step-parents and step-children and same-sex partners and their children as long as they live with the employee as a member of the employee's family.
- (b) An employee who requests Compassionate Care Leave under this section is entitled to up to eight (8) weeks of unpaid leave to provide care or support to a family member if a medical practitioner issues a certificate stating that the family member has a serious medical condition with a significant risk of death within twenty-six (26) weeks, or such other period as may be prescribed after:
  - (i) the date the certificate is issued, or
  - (ii) if the leave began before the date the certificate is issued, the date the leave began.
- (c) The employee must give the employer a copy of the certificate as soon as practicable.
- (d) An employee may begin a leave under this section no earlier than the first day of the week in which the period under subsection (b) begins.
- (e) A leave under this subsection ends on the last day of the week in which the earlier of the following occurs:
  - (i) the family member dies;
  - (ii) the expiration of 26 weeks or other prescribed period from the date the leave began.
- (f) A leave taken under this subsection must be taken in units of one or more weeks.

- (g) If an employee takes a leave under this section and the family member to whom the subsection applies does not die within the period referred to in that subsection, the employee may take a further leave after obtaining a new certificate in accordance with this subsection.

#### **Section 5: Compassionate Leave**

The Company will grant leave of absence up to a maximum of six (6) months without pay to employees for compassionate reasons or for educational or training or extended vacation purposes, conditional on the following terms:

- (a) That the employee applies at least one (1) month in advance unless the grounds for such application could not reasonably be foreseen.
- (b) That the employee shall disclose the grounds for application.
- (c) That the Company shall grant such leave where a bona fide reason is advanced by the applicant, or may postpone leave for educational or training purposes where a suitable replacement is not available.
- (d) That the Company shall be required to consult with the Shop Committee in respect of any application for leave under this Section.

#### **Section 6: Bereavement Leave**

- (a) When death occurs to a member of a regular full-time employee's immediate family, the employee will be granted an appropriate leave of absence for which he shall be compensated at his regular straight-time hourly rate of pay for his regular work schedule for a maximum of three (3) days.
- (b) Members of the employee's immediate family are defined as the employee's spouse, mother, father, brothers, sisters, sons, daughters, mother-in-law, father-in-law, sons-in-law, daughters-in-law, stepchildren, step-parents, grandparents, grandparents-in-law and grandchildren.
- (c) Compensable hours under the terms of this Section will be counted as hours worked for the purpose of qualifying for vacations and for recognized paid holidays, but will not be counted as hours worked for the purpose of computing overtime.

#### **Section 7: Jury Duty**

- (a) Any regular full-time employee who is required to perform jury duty, including Coroner's jury duty, or who is required to appear as a Crown witness or Coroner's witness on a day on which he would normally have worked will be reimbursed by the Company for the difference between the pay received for the said jury or witness duty and his regular straight-time hourly rate of pay for his regularly scheduled hours of work. It is understood that such reimbursement shall not be for hours in excess of eight (8) per day or forty (40) per week, less pay received for the said jury or witness duty. The employee will be required to furnish proof of jury or witness service and jury or witness duty pay received.

- (b) Hours paid for under the provisions of this Section will be counted as hours worked for the purpose of qualifying for vacations and for recognized paid holidays but will not be counted as hours worked for the purpose of computing overtime.

**Section 8: Union Business**

- (a) The Company will grant leave of absence to employees who are appointed or elected to Union office. The employee who obtains this leave of absence shall return to his Company within thirty (30) calendar days after completion of his term of employment with the Union.
- (b) The Company will grant leave of absence to employees who are appointed or elected as representatives to attend to Union business in order that they may carry out their duties on behalf of the Union.
- (c) In order for the employer to replace the employee with a competent substitute, it is agreed that before the employee receives this leave of absence, as set forth in Clauses (a) and (b) above, the employer will be given due notice in writing; in the case of (a), twenty (20) calendar days; and in the case of (b), five (5) calendar days.

**Section 9: Public Office**

- (a) The Company will grant leave of absence for campaign purposes to candidates for Federal, Provincial or Municipal elective public office for periods up to and including eight (8) weeks, provided the Company is given due notice in writing of twenty (20) calendar days, unless the need for such application could not reasonably be foreseen.
- (b) Employees elected or appointed to Federal, Provincial, Municipal, Regional office shall be granted as much leave as is necessary during the term of such office. Such political office holders, where the term of public office is served intermittently, shall give the Company reasonable notice for absences from work for conducting such business.
- (c) The employee who obtains this leave of absence shall return to his Company within thirty (30) calendar days after completion of public office.

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## ARTICLE XVII – HEALTH AND SAFETY

### Section 1: Common Concern and Responsibility

The Company and the Union acknowledge their common concern and responsibility for maintaining a safe and healthy working environment to prevent industrial injury and illness. In order to effect a thoroughly understood and accepted Safety and Health Program for employees at work, it is agreed that joint and cooperative methods shall be encouraged.

The Company shall continue to make provisions for the health, safety and working environment of the employees. All employees, Plant or Camp Chairs, Co-Chair of the OHSC, appropriate Safety Representatives and /or Crew Safety Representative and representatives of the Union shall have the right to discuss matters dealing with health, safety and environmental conditions. Matters brought forward will be investigated promptly. To this end, Joint Occupational Health and Safety Committees will be established.

### Section 2: Joint Health & Safety Committee

- (a) The Joint Occupational Health & Safety Committee (OHSC) shall be comprised of
  - (i) Where there are twenty (20) or more employees, at least four (4) members,
  - (ii) Where there are fewer than twenty (20) employees, at least one (1) Union and one (1) Company representative.

The Joint Committee must consist of worker representatives and employer representatives who have knowledge of the area they represent, and at least half shall be worker representative. There shall be two (2) Co-Chairs, one (1) a Union representative and the other a Company representative.

- (b) All serious incidents, dangerous occurrences and near miss incidents shall be investigated by persons knowledgeable in the type of work involved and the Co-Chair of the Plant or Camp OHSC or their designates.
- (c) The Company and Union agree to fully cooperate with the OHSC and the Company will provide reasonable facility to carry out inspections and investigations, and will provide access to all reports, plans and records pertinent to the work of the OHSC.
- (d) The occupational health and safety program must be designed to prevent injuries and occupational diseases, and without limiting the generality of the foregoing, the program must include:
  - (i) a statement of the employer's aims and the responsibilities of the employer, supervisors and workers, including contractors and sub-contractors;
  - (ii) for the regular inspection of premises, equipment, work methods and work practices, at appropriate intervals, to ensure that prompt action is undertaken to correct any hazardous conditions found;
  - (iii) appropriate written instructions, available for reference by all workers;



- (iv) provision for holding periodic Union-Management meetings for the purpose of reviewing health and safety activities and incident trends, and for the determination of necessary courses of action;
  - (v) provision for Safety Suggestion forms approved by the OHSC's and utilized so that employee suggestions can be documented and dealt with promptly by the first line supervisor. Suggestions will also be forwarded to the OHSC;
  - (vi) provision for holding periodic OHSC meetings at least monthly;
  - (vii) provision for prompt investigation of incidents to determine the action necessary to prevent their recurrence;
  - (viii) the maintenance of records and statistics, including reports of inspections and incident investigations, with provision for making this information available to the joint committee and included in the OHSC minutes;
  - (ix) provision by the employer for the training and supervision of workers in the safe performance of their work.
- (e) The Co-Chairs of the Joint Occupational Health & Safety Committee or their designates shall accompany a WorkSafe BC inspector during workplace visits.

### **Section 3: Pay for Meetings**

- (a) The Company will pay straight-time rates, not exceeding two (2) hours per week, to employee members for the actual time spent in attending OHSC meetings outside of working hours.
- (b) The rate to be paid to employee members shall be the employee's regular straight-time job rate.
- (c) Where OHSC meetings are held during working hours, with the consent of the Company, the employees' time will not be deducted for attending such meetings or investigations into accidents.
- (d) Employees who are members of an OHSC are not entitled to any benefits contained in this Collective Agreement when they attend OHSC meetings while on lay off. Specifically while they are compensated for attending OHSC meetings as described in paragraphs (a), (b) and (c) above; receipt of such pay does not engage the seniority retention, qualifying conditions for Statutory Holidays or Health Benefits renewal or retention clauses of this Collective Agreement.

### **Section 4: Minutes**

The Company will provide and post minutes of all Joint Occupational Health & Safety Committee meetings within five (5) working days following such meetings, exclusive of Saturdays, Sundays, and recognized holidays. The minutes will be jointly signed by the Co-Chairs of the OHSC or their designates and if there are any disputes they shall be recorded in the minutes. The Joint OHSC minutes will be submitted to the Manager and Local Union.

### **Section 5: Injuries & Claims**

- (a) Should the Company request a meeting with an employee to discuss his claim with the WorkSafe BC, he will be entitled to request a Union representative when practicable.
- (b) If an Employee requests a copy of the Company First Aid Report completed by the First Aid Attendant involving his report, it shall be provided.

### **Section 6: Serious Incidents, Dangerous Occurrences and Near Misses**

- (a) The Union Co-Chairperson or his designate and a member of the Occupational Health & Safety Committee, shall be notified promptly in order that he may be accompanied to the site of a serious incident or near miss required to be reported to WorkSafe BC.
- (b) The incident scene shall not be disturbed, except for the purpose of saving life or relieving human suffering, until the employee members referred to in (a) have had the opportunity to inspect and investigate the site, and WorkSafe BC officer authorizes such disturbance.
- (c) The President of the Local Union shall be notified immediately in the case of a serious accident or incident.
- (d) In such cases a representative of the Union shall have access for investigations which shall be arranged expeditiously if requested, and Company officials shall accompany the Union official.

### **Section 7: Fatalities**

- (a) In addition to section 6 if a workplace fatality occurs, the Company shall notify the President of the Local Union in order that he may designate two (2) employees, who shall, within sixteen (16) hours of such fatality, be accompanied on an inspection of the accident site and, at the same time, be provided with all available pertinent information concerning the fatality. Employees of the company so designated shall not lose regular pay for participation in this process.
- (b) Any one or all employees working in the immediate proximity when a fatal accident has occurred may without discrimination refrain from working the balance of the shift.

### **Section 8: Right to Refuse Unsafe Work**

The Company and the Union agree to cooperate in developing and maintaining a strong sense of safety awareness among employees and supervisors. It is, therefore, recognized that every employee has the right to refuse work if he has reasonable cause to believe that to perform the work would create undue hazard to the health or safety of any person.

- (a) An employee must not carry out or cause to be carried out any work process or operate or cause to be operated any tool, appliance or equipment if that employee has reasonable cause to believe that to do so would create an undue hazard to the health and safety of any person.

- (b) An employee who refuses to carry out a work process or operate a tool, appliance or equipment pursuant to subsection (a) must immediately report the circumstances of the unsafe condition to his or her supervisor or employer.
- (c) A supervisor or employer receiving a report made under subsection (b) must immediately investigate the matter and
  - (i) ensure that any unsafe condition is remedied without delay, or
  - (ii) if in his or her opinion the report is not valid, must so inform the employee who made the report.
- (d) If the procedure under subsection (c) does not resolve the matter and the employee continues to refuse to carry out the work process or operate the tool, appliance or equipment, the supervisor or employer must investigate the matter in the presence of the employee who made the report and in the presence of
  - (i) an employee member of the joint committee, or
  - (ii) another employee who is selected by the Union.
- (e) If the investigation under subsection (d) does not resolve the matter and the employee continues to refuse to carry out the work process or operate the tool, appliance or equipment, both the supervisor, or the employer, and the employee must immediately notify an officer of WorkSafe BC, who must investigate the matter without undue delay and issue whatever orders are deemed necessary.

### **Section 9: Injury at Work**

When an employee is injured at work and the examining physician recommends that the employee not return to work he shall be paid at his hourly rate of pay for the remainder of the day on which he was injured. When the examining physician states that the injured employee is not able to return to work on the same day, the employee shall be paid his hourly rate of pay for the total time lost as a result of the injury on the day of the accident. The Company shall provide transportation required for employees injured at work, to their final destination, whether it be a hospital or home.

### **Section 10: WHMIS**

The Company will continue with its Workplace Hazardous Materials Information System (WHMIS) Training Program to ensure that all employees are kept up-to date with material identification and use.

### **Section 11: Contractors & Sub-Contractors**

- (a) The Company shall inform all contractors and sub-contractors of relevant Safety Rules and Procedures and shall ensure such Regulations and Safety Rules are enforced.
- (b) The Company further agrees that procedures are in place for the transportation of all injured workers.

## **Section 12: Crew Boat Safety**

The Parties agree to establish a Joint Committee to develop safety procedures, equipment standards, and training for the operation of "twelve passengers and under" crew boats. The Committee will be composed of three (3) company representatives and three (3) Union representatives knowledgeable in the transportation of workers.

The Joint Committee will consult with the appropriate authorities and with their assistance develop and implement procedures for:

- (i) Training Program for crew boat drivers.
- (ii) Develop and implement appropriate safety equipment standards.
- (iii) Procedures and standards for inspections of the equipment and condition of the crew boat(s).
- (iv) The Parties agree the Safety and Health Research Committee will be asked to coordinate and assist in the development of this program.

## **Section 13: Safety & Health Research Program**

The USW-Forest Industry Safety and Health Research Program will be maintained.

- (a) The Plan will be jointly trusteeed.
- (b) The Plan is to be funded on the basis of an Industry contribution of one half (1/2) cent per hour per employee per hour worked.

## **ARTICLE XVIII – SAFETY EQUIPMENT**

- (a) Where the following articles of equipment are required to be used by the Employer or by WorkSafe BC, the Employer shall:
  - (i) supply new employees with the articles of equipment as required,
  - (ii) supply employees moving to another department with the articles of equipment they require and that they do not have at the time of the move, or
  - (iii) replace articles of equipment as required when they are presented worn or damaged beyond repair by an employee, at no cost to the employee,

1. Aprons	5. Dust protection
2. Hard hats	6. Eye protection
3. Welding goggles, etc.	7. Ear protection
4. Flotation equipment	8. Gloves
- (i) replace gloves as required at no cost to the employee, only when they are presented worn or damaged beyond repair; otherwise the replacement will be at the expense of the employee.

- (b) The Employer shall make coveralls available and maintain same for use by End Sprayers, Panel Sprayers, Oilers, Filer-Grindermen and Tradesmen.
- (c) The Employer shall be required to make available at cost to those employees who are required to wear them, the following articles:
- |                 |              |
|-----------------|--------------|
| 1. Caulk boots  | 3. Rain gear |
| 2. Safety shoes | 4. Coveralls |
- (d) Companies that supplied safety equipment and clothing at no cost to the employee on the effective date of this Agreement will continue to do so at no cost to the employee.
- (e) Employees who have six (6) months' or more seniority, or upon obtaining six (6) months' seniority, are entitled to an allowance for caulk boots on one of the following bases:
- (i) An employee who is required, to wear caulk boots by WorkSafe BC in the course of his duties shall receive annually a one hundred and twenty dollar (\$120) caulk boot allowance, or
  - (ii) An employee who is required to wear caulk boots on a regular basis for a period of not less than six (6) calendar months within a year shall receive annually a two hundred and fifty dollar (\$250) caulk boot allowance.
  - (iii) All employees not covered by caulk boot provisions will be provided one hundred thirty-five dollar (\$135.00) boot allowance.

Seasonal layoffs shall not interfere with the qualifying period herein.

**(f) Dust Abatement**

The Parties agree to approach SAFET for funding of a one (1) year pilot project wherein USW personnel would be utilized for the purpose of promoting awareness and compliance of the evolving dust standards for the purpose of safety and productivity.

**ARTICLE XIX – NEW AND EVOLVING WORK**

The Parties agree to a process which will seek to balance the economic concerns of the Company while increasing access for Company crews to participate in new and evolving work within the Company.

The process requires the Company and the Local Union to approach issues based on the points listed below.

- 1) It is desirable to have Company employees perform work for which they are reasonably capable within the bargaining unit, i.e.
  - Processing of lower value products
  - Value added
  - Remanufacturing

- 2) The Company and the Local Union are committed to working together towards making new work opportunities available to Company employees. It is understood to accomplish these goals the parties must achieve:
  - (a) Efficiency and cost effectiveness,
  - (b) quality objectives, and
  - (c) safety.
- 3) The Parties recognize that they can't reasonable anticipate all circumstances and situations which may arise so can't prescribe comprehensive solutions in advance.
- 4) There may be constraints which make it impractical or unreasonable for Company employees to perform all the work within the bargaining unit.
- 5) Issues must be resolved in a timely fashion.

#### **ARTICLE XX – CONTRACTORS AND SUB-CONTRACTORS**

- (a) As of the date of the signing of the Memorandum of Agreement the Industry agrees that as of the 5th day of December, 1986, the introduction of a Contractor or Sub-contractor into an operation will not result in the loss of full-time positions held by regular employees in the operation, except where justified by special circumstances.
- (b) In the case of a grievance arising under this Article, which the Parties are unable to settle between themselves the matter shall be determined as described below.
- (c) Either party may request a hearing before the umpire with respect to the interpretation, application, operation or alleged violation of clause (a) herein. If the parties are unable to agree on the selection of the umpire, the parties will request the Chief Justice of British Columbia to appoint the umpire, for the term of the Collective Agreement.
- (d) The parties will attempt to develop an agreed Statement of Fact for submission to the Umpire. In the event that the parties cannot agree on all of the facts, each party shall submit a full statement of all facts upon which they rely to the Umpire. In addition, each side will develop written submissions outlining their respective position and argument on the dispute for the consideration of the Umpire. Both the Statement(s) of Fact and the written submissions of the parties will be provided to the Umpire no later than fourteen (14) days prior to the hearing date and the written submissions of the parties will be exchanged at that same time.
- (e) The dispute shall be determined on an expedited basis. The decisions of the umpire will be made in writing and all decisions will be final and binding upon the parties.

#### **ARTICLE XXI – PERMANENT CLOSURES**

The Company agrees that employees affected by a permanent closure shall be given sixty (60) days' notice of closure.

## ARTICLE XXII – SEVERANCE PAY FOR PERMANENT PLANT CLOSURE

- (a) Employees terminated by the employer because of permanent closure of a manufacturing plant or a logging camp shall be entitled to severance pay equal to ten (10) days' pay for each year of continuous service and thereafter in increments of completed months of service with the Company. A day's pay shall continue to include daily overtime or other premiums or add-ons as in the past, as applicable. However, where alternate shifts are in effect (e.g., 10-hour or 12-hour shifts) under Article V, Section 2, and Supplement No. 8 the severance pay available shall not exceed the maximum severance pay based on an eight-hour shift equivalent.
- (b) Where a plant is relocated and the employees involved are not required to relocate their place of residence and are not terminated by the employer as a result of the plant relocation, they shall not be entitled to severance pay under this Article.
- (c) Where a logging camp is relocated and the employees involved are not terminated by the employer as a result of the logging camp relocation, they shall not be entitled to severance pay under this Article.

**NOTE:** There will be no pyramiding of severance pay by employees who may be entitled to severance pay from Government Programs and the Collective Agreement. A Joint Committee will be established to coordinate severance pay benefits under any government programs and Collective Agreement provisions.

## ARTICLE XXIII - PERMANENT PARTIAL CLOSURES

- (a) A permanent partial closure occurs when a major operating component of a manufacturing facility is declared closed by the Company or has not operated for a period of 24 months. The major operating components of a manufacturing facility are defined as a sawmill, planer mill and dry kiln.
- (b) In the event a permanent partial closure is declared by the Company, or the facility has not operated for a period of 24 months the employees who were employees of record at the commencement of the closure are entitled to severance pay. Severance pay is calculated on the basis of the employee's seniority at the date of the layoff, not the date of the permanent partial closure.
- (c) Employees who are terminated by the Company because of a permanent partial closure shall be entitled to severance pay equal to ten (10) days for each year of continuous service and thereafter in increments of completed months of service with the Company. A day's pay shall continue to include daily overtime or other premiums or add-ons as in the past, as applicable. However, where alternate shifts are in effect (e.g., 10 hour or 12 hour shifts) under Article V, Section 2 and Supplement No. 8, the severance pay available shall not exceed the maximum severance pay based on an eight-hour shift equivalent.
- (d) Severance pay is not payable where a part of a manufacturing facility or logging operation is relocated and the employees involved are not required to relocate their place of residence and are not terminated by the Company.

- (e) Severance pay is not payable if an employee affected by a permanent partial closure is offered a position within the same operation of the Company.
- (f) The application of this Article becomes effective upon ratification of the 2010 Collective Agreement. There is no retroactivity of application of this Article affecting events occurring prior to ratification.

## **ARTICLE XXIV – ADJUSTMENT OF GRIEVANCES**

### **Section 1: Procedure**

The Company and the Union mutually agree that, when a grievance arises under the terms of this Agreement, it shall be taken up in the manner set out below:

#### **Step One**

The individual employee involved, with or without a Shop Steward, shall first take up the matter with the foreman directly in charge of the work within fourteen (14) days after the date on which he is notified orally or in writing, or on which he ought to have been aware of the action or circumstances giving rise to the grievance.

#### **Step Two**

If a satisfactory settlement is not reached at Step One, the Shop Committee shall take up the grievance with either the personnel officer or superintendent, or both, as designated by the Company. A statement in writing of the alleged grievance, together with a statement in writing by the foreman, shall be exchanged by the Parties concerned. Where the Union advances a grievance as a group or et al. grievance, such grievance will begin at Step 2.

#### **Step Three**

If the grievance is not then satisfactorily solved, it shall be referred to the Union and the Management. A policy grievance filed or declared by a member of a plant/camp committee, the Local Union or by the Company, shall commence at Step 3 of the grievance procedure.

#### **Step Four**

If a satisfactory settlement is not then reached, it shall be dealt with by arbitration as set forth in Article XXX.

### **Section 2: Time Limit**

If a grievance has not advanced to the next stage under Step Two, Three, and Four within fourteen (14) days after completion of the preceding step, then the grievance shall be deemed to be abandoned, and all rights of recourse to the grievance procedure shall be at an end. Where the Union is not able to observe this time limit by reason of the absence of the aggrieved employee or the Shop Committee from the camp the said time limit shall not apply. The Union shall be bound to proceed in such a case as quickly as may be reasonably possible.



## ARTICLE XXV – ARBITRATION

### Section 1: Grievances

- (a) In the case of a dispute arising under this Agreement, which the Parties are unable to settle between themselves as set out in Article XXIX, the matter shall be determined by arbitration as follows:

Either Party may notify the other Party and the arbitrator in writing, by registered mail, of the question or questions to be arbitrated.

After receiving such notice and statement the arbitrator and the other Party shall within three (3) days acknowledge receipt of the question or questions to be arbitrated.

- (b) No one shall serve as an arbitrator who:
- (i) either directly or indirectly has any interest in the subject of the arbitration;
  - (ii) has participated in the grievance procedure preceding the arbitration;
  - (iii) is, or has been, within a period of eight (8) months, preceding the initiation of arbitration proceedings, employed by any Local Union of the USW, or a Company directly engaged in the forest products industry.
- (c) The decision of the arbitrator shall be final and binding upon the Parties of the First and Second Parts.
- (d) If the arbitrator finds that an employee has been unjustly suspended or discharged, that employee shall be reinstated by the Company without loss of pay and with all his rights and privileges preserved under the terms of this Agreement, provided always that if it is shown to the arbitrator that the employee has been in receipt of wages during the period between discharge (or suspension) and reinstatement, or date of failure to rehire and rehiring, the amount so received shall be deducted from wages payable by the Company pursuant to this Section, further provided that the wages so deducted shall be first reduced by the amount required for the payment of fare from the original place of employment and to the place where employed during the period of discharge (or suspension) and return.
- (e) The arbitrator shall be required to hand down his decision within fourteen (14) days following completion of the hearing.
- (f) The Parties shall appoint a panel of eight (8) arbitrators. The single arbitrator shall be selected from this panel. If the Parties fail to appoint the required eight (8) arbitrators, they shall forthwith request the Honourable Minister of Labour of the Province of British Columbia to appoint the arbitrator required.
- (g) The single arbitrator shall be selected from the panel of eight (8) arbitrators on a rotational basis. If an arbitrator selected to hear and determine a dispute is unable to schedule a hearing to occur within thirty (30) days of the date of his selection the dispute shall be reassigned to the next arbitrator in the rotation.

## **Section 2: Expedited Arbitration**

To facilitate the timely resolution of grievance matters which remain unresolved following the conclusion of the procedures for Adjustment of Grievance contained in Article XXIX, the parties agree to implement an expedited arbitration procedure, as follows:

- (a) Two arbitrators will be selected to serve as Chairpersons to resolve disputes referred to expedited arbitration. The parties will each select one Chairperson who will provide available dates for hearings.
- (b) The agreement of both parties will be required before advancing a grievance to the expedited arbitration procedure. However, once the parties have agreed to proceed to the expedited arbitration procedure, that decision shall not be revoked except with the consent of both parties.
- (c) The parties will meet within fourteen (14) days following the date of the 3rd stage response to decide on proceeding to expedited arbitration, unless there is mutual agreement to extend the time limit.
- (d) The parties will attempt to develop an agreed Statement of Fact for submission to the Chairperson. In the event that the parties cannot agree on all of the facts, each party shall submit a full statement of all facts upon which they rely to the Chairperson. In addition, each side will develop written submissions outlining their respective position and argument on the dispute for the consideration of the Chairperson. Both the Statement(s) of Fact and the written submissions of the parties will be provided to the Chairperson no later than fourteen (14) days prior to the hearing date and the written submissions of the parties will be exchanged at that same time.
- (e) No legal counsel will be used by the parties during the course of the hearing. Witnesses and oral submissions from the parties during the hearing will be at the discretion of the Chairperson.
- (f) Decisions by the Chairperson will be accompanied by a brief rationale for the decision. All decisions of the Chairpersons are limited to the dispute at hand and will be without precedent or prejudice to any and all existing or future grievance, arbitration and interpretation matters. Decisions of the Chairperson are to be rendered within 10 days of the hearing.
- (g) The parties agree that the decision of the Chairperson is final and binding and will not be subject to appeal or review.
- (h) The Parties further agree that this Section is entered into on a trial basis and will expire in accordance with the terms of this Agreement.

## **Section 3: Cost Sharing**

The parties shall jointly bear the cost of the arbitrator.

#### **Section 4: Place of Hearing**

Any arbitration to be held hereunder shall be held at the City of Nanaimo or at such other place as may be decided by the Parties.

### **ARTICLE XXVI – EDUCATION AND HUMANITY FUNDS**

#### **Section 1: Education Fund**

1. The Company will contribute to the Fund and will continue such contributions throughout the period of the Collective Agreement. The contribution will be three cents (\$.03) per hour per employee per hour worked for the term of the Collective Agreement.
2. Effective June 15, 2013 the Company's contribution to the Education Trust Fund shall be increased to five cents (\$.05) per employee per hour worked.
3. Increase contribution by one cent (\$.01) per hour in each year of the first three (3) years of the new Collective Agreement for a total increase of three cents (\$.03) over the five year term of the Collective Agreement.

#### **Section 2: Humanity Fund**

- (a) The Company agrees to deduct on a bi-weekly basis the amount of not less than \$0.01 per hour from the wages of all employees in the bargaining unit for all hours worked.
- (b) The Company shall pay once every three months the amount so deducted to the "Humanity Fund" and to forward such payment to United Steelworkers National Office, 234 Eglinton Avenue East, Toronto, Ontario, M4P 1K7. The Company will advise in writing both the Humanity Fund at the aforementioned address and the Local Union that such payment has been made, the amount of such payment and the names of all employees in the Bargaining Unit on whose behalf such payment has been made.
- (c) The Union agrees to indemnify the Company and save it harmless against any claims which may arise in complying with the provisions of this article.

### **ARTICLE XXVII – STRIKES AND LOCKOUTS**

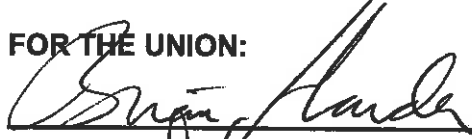
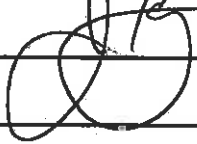
- (a) There shall be no strikes or lockouts by the Parties to this Agreement with respect to any matter arising out of the Agreement for which arbitration is provided under the terms of the Agreement.
- (b) The Parties to this Agreement expressly agree that there will be no activity within the meaning of (a) above threatened, declared, authorized, counseled, aided or brought about on its part.
- (c) In the event of a strike during the term of this Agreement the Union will instruct its members and Officers who may be involved to cease such activity and comply with the terms of this Agreement.

**ARTICLE XXVIII - DURATION OF AGREEMENT**

- a) The Parties hereto mutually agree that this Agreement shall be effective from and after the 15th day of June 2014, to midnight the 14th day of June, 2019, and thereafter from year to year unless written notice of contrary intention is given by either Party to the other Party within four (4) months immediately preceding the date of expiry. The notice required hereunder shall be validly and sufficiently served at the Head Office of the Party of the First Part, or at the Local Office upon the Local Officers of the Union, Party of the Second Part, within four (4) months immediately preceding the 15th day of June, 2019. If no agreement is reached at the expiration of this Contract and negotiations are continued, the Agreement shall remain in force up to the time an agreement is reached or until negotiations are discontinued, by either Party.
  
- (b) The Parties hereto agree that the operation of Sections 50(2) and 50(3) of the Labour Relations Code of British Columbia, R.S.B.C. 1996, c. 244, is excluded from the Collective Agreement.

Signed this 23 day of Mar, 2015.

FOR THE UNION:

FOR THE COMPANY:



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\_\_\_\_\_  
\_\_\_\_\_

**SUPPLEMENT NO. 1****STELLA-JONES INC.**  
**NEW WESTMINSTER & KANAKA CREEK POLE DIVISIONS****JOB CLASSIFICATIONS**

<b>JOB CLASSIFICATIONS</b>	<b>GROUP</b>	<b>JUNE 15, 2013 RATE</b>
Pole Framer	9	28.290
Car Loader	9	28.290
Pole Peeler	10	28.740
Crane Liehberr 944	13	30.230
Quality Control	14	30.750
Yard Chargehand	14	30.750
Uncert Millwright	MFG	33.320
4 <sup>th</sup> Class Treater	MFG	31.990
3 <sup>rd</sup> Class Treater	MFG	33.780
Cert. Millwright	MFG	34.820

**SUPPLEMENT NO. 2**

**JOURNEYMAN TRADESMEN CATEGORIES**

As referred to in Article X, Section 1(c) of the 2007 - 2010 Coast Master Agreement

**LOGGING CAMPS:**

Sled Builder  
Blacksmith  
Welder  
Pipe Fitter  
Carpenter  
Painter  
Machinist  
Heavy Duty Mechanic  
Mechanic  
Electrician  
Boilermaker  
Power Saw Mechanic  
Car Repair Journeyman  
Tire Repairman (if Tire Vulcanizer)  
Telephone Lineman (if repairs and services communications equipment)  
Tire Vulcanizer  
Body Repairman  
Bridgeman (not to include Pile Drive Engineer)

**MANUFACTURING PLANTS:**

Heavy Duty Mechanic  
Machinist  
Blacksmith  
Welder  
Pipe Fitter - including Sprinklerman  
Mechanic  
Millwright  
Electrician  
Painter  
Carpenter  
Bricklayer  
Steam Fitter  
Boilermaker

**OTHER JOURNEYMEN CATEGORIES:**

Shipwright  
Caulker  
Boat Builder  
Engineer (Boiler Houses)  
Saw Fitter  
Circular Saw Filer  
Benchman  
Present Charge Hand differential to be maintained.

### SUPPLEMENT NO. 3

#### MEMORANDUM OF AGREEMENT - FIRE FIGHTING

FOREST INDUSTRIAL RELATIONS LIMITED on behalf of its MEMBER COMPANIES and the Negotiating Committee of United Steelworkers , on behalf of Local Unions 1-80, 1-85, 1-2171, 1-3567, 1-363 and the Council of USW Locals certified for some divisions of Western Forest Products Inc. agree to the following terms and conditions for the duration of the current Master Agreement during the "Company Responsibility Fires" in which the employer-employee relationship exists under the said Master Agreement.

#### 1. DEFINITIONS

- (a) **Accidental Fire:**  
Any fire not deliberately ignited by the Company to dispose of slash or waste and which requires active measures to extinguish.
- (b) **Slash Escape Fire:**  
Any slash fire ignited by the Company which has escaped the predetermined boundaries and requires active measures to extinguish.
- (c) **Slash Control Fire:**  
Any slash fire ignited by the Company which is contained within the predetermined boundaries, or alternatively, any slash fire which has escaped such boundaries but is not considered out of control and does not require active measures as contemplated in (a) and (b) above.
- (d) **Company Responsibility Fire:**  
Any fire which the Company is responsible for taking measures to extinguish pursuant to the provisions of the Forest Act.
- (e) **Forest Service Fire:**  
Any fire in respect of which the B.C. Forest Service accepts responsibility for direction of measures to extinguish.
- (f) **Fire Fighting Rates:**  
The rates of pay for fighting Company Responsibility Fires hereinafter set out in this Agreement.
- (g) **Regular Job Rates:**  
Rates of pay to employees for the performance of their regular jobs, as set out in Wage Supplement to Master Agreement.
- (h) **Statutory Rates:**  
Rates of pay established by B.C. Forest Service for fire fighters.

## 2. COMPANY CONTROLLED TIMBER

- (a) Notwithstanding the foregoing, when the Company directs its employees to fight fire on Company controlled timber or to fight fire on property adjacent to Company controlled timber which is threatening Company controlled timber the Company will pay these employees at the firefighting rates set out in Section 3 of this Supplement.
- (b) Where the B.C. Forest Service directs the Company to provide its employees for fighting fires in circumstances other than those set out in (a) above these employees will be paid at the Statutory Rates.

## 3. FIRE FIGHTING RATES

- (a) The basic rates shall be as follows and shall apply to all employees engaged in fighting Accidental or Slash Escape Fires except those performing one of the following firefighting jobs:

Category	Effective June 15/14 3%	Effective June 15/15 2%	Effective June 15/16 2.5%	Effective June 15/17 2.5%	Effective June 15/18 3%
Crew Boss	29.38	29.97	30.72	31.49	32.44
Cat Operator	28.95	29.53	30.27	31.03	31.96
Power Saw Operator	31.40	32.03	32.83	33.65	34.66
Mechanics	... Mechanics Regular Job Rate ...				
Slip-on Tank &/or Trailer Tanks with Pump Operator	28.95	29.53	30.27	31.03	31.96
Water Tank Truck with Pump Driver/Operator	27.88	28.44	29.15	29.88	30.78
Service Truck/Bus Driver	26.67	27.20	27.88	28.58	29.44
Pumpman	27.13	27.67	28.36	29.07	29.94

The general wage increases provided for all employees in Article X, Section 1(a) have been incorporated into these rates.

- (b) Straight-time rates will apply to all employees throughout the period during which the said employees are engaged in firefighting. This shall not include cook and bunkhouse personnel, tradesmen, mechanics, or other categories servicing, feeding, or supplying fire fighters from areas removed from the area of the fire or fires unless the duties performed during any day in question are exclusively related to firefighting operations.
- (c) Regular job rates will apply only for the duration of the regular production shift in which the fire started.
- (d) Where employees are working in job classifications during the firefighting, other than those set out herein, job rates shall apply.



4. **BOARD AND LODGING**

- (a) Employees who commute from home or camp are expected to "carry a lunch". Additional meals where required will be at Company expense.
- (b) Employees required to live away from their private residence will receive board and lodging at Company expense.
- (c) Employees living in fly camps will receive board and lodging at Company expense.

5. **TRAVEL TIME**

Travel time for employees engaged in firefighting will be paid in accordance with the Coast Master Agreement, except for the overtime provisions thereof.

6. **SLASH BURNING**

- (a) All employees engaged in watching or controlling slash fires which have been set by the Company will be paid their regular job rate and overtime conditions will apply.
- (b) The arbitration award of the late Chief Justice Gordon McG. Sloan handed down on the 23rd day of February, 1948, shall apply to (a) herein.

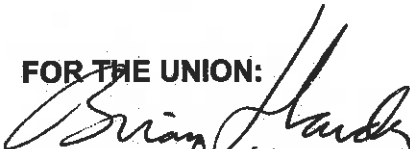
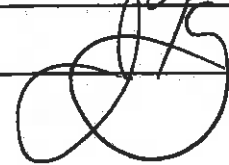
7. **INTERPRETATIVE NOTES**

- (a) When active firefighting ceases to be necessary, rates and overtime conditions for fire watchers will revert to the normal conditions provided for in the Master Agreement.
- (b) Notwithstanding any of the conditions herein, if any equipment possessing residual value to the operation is manufactured or created, the work performed thereon shall be subject to regular rates.
- (c) The meaning of the word "extinguish" as used in this Agreement, shall include the act or process of suppression to the point when the fire requires fire watchers only.


8. All provisions of the Master Agreement except as amended or modified herein shall continue to apply.

Signed this 23 day of Mar 2015.

FOR THE UNION:

  
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\_\_\_\_\_

FOR THE COMPANY:

  
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\_\_\_\_\_

**SUPPLEMENT NO. 4**

**MEMORANDUM OF AGREEMENT- FARE ALLOWANCE**

As referred to in Article XV of the Coast Master Agreement

FOREST INDUSTRIAL RELATIONS LIMITED on behalf of its MEMBER COMPANIES and the Negotiating Committee of the USW, on behalf of Local Unions 1-80, 1-85, 1-2171, 1-3567, 1-363 and the Council of USW Locals certified for some divisions of Western Forest Produces Inc., agree as follows:

We, the undersigned Parties to this Memorandum, agree that the provisions of Article XV shall be applied as follows on the specific questions dealt with below:

1. (a) Those employees who were in receipt of the Queen Charlotte Islands nine-cent (9¢) per hour differential on June 15, 1968, shall include all employees otherwise entitled to the differential but who were/are on authorized leave of absence before or after that date.
- (b) Employees receiving red circle protection on the nine-cent (9¢) differential shall also be entitled to fare allowance on the same basis as if they were not in receipt of the differential, subject to the conditions set out below.
2. Employees with three (3) months' seniority, or more, who are absent due to injury or illness, shall receive the cost of their round trip transportation upon returning to camp on one of the following bases:
  - (a) From the point of final hospitalization if more than one point of hospitalization is involved.
  - (b) From the point of residence if the final point of hospitalization is outside the Province of British Columbia.
  - (c) From the point of final convalescence if more than one point of convalescence is involved.
  - (d) From the point of residence if the final point of convalescence is outside the Province of British Columbia.
  - (e) To obtain fare for convalescence or hospitalization a medical certificate is required if requested by the employer. The term "convalescence" shall include treatment by a physician, surgeon, chiropractor, physiotherapist, eye specialist, dentist, etc., even though no hospitalization is required. For optical or dental work a medical certificate is required stating that emergency treatment was necessary.
  - (f) There shall be no restrictions on fare entitlement except that it shall be limited to the cost of round trip transportation to the nearest appropriate medical facilities and as outlined in (e) above.
3. There shall be no duplication of fares paid for any one trip where an employee qualifies under Clauses (a) and (c) of Section 1 of Article XV of the Coast Master Agreement.

4. Under no circumstances shall payment of fare allowance under this Section be greater than the cost of round trip transportation between the operation in question and Vancouver.

Signed this 23 day of Mar 2015.

FOR THE UNION:

Brian Harder

[Signature]

FOR THE COMPANY:

Alan Ritchie

\_\_\_\_\_

**SUPPLEMENT NO. 8**

**ALTERNATE SHIFT SCHEDULING**

As referred to in Article V of the  
Coast Master Agreement 2007-2010

The following are the general principles for the establishment, implementation or discontinuance of alternate shift schedules.

**ALTERNATIVE SHIFT DESCRIPTION**

- (a) Alternative shift is utilized in the Treating Department on a twenty-four (24) hour/day and seven (7) day/week continuous operation.
- (b) The shifts are twelve (12) hour shifts, scheduled in a manner to provide for a forty-two (42) hour work week over a twenty-eight (28) day cycle averaging period.

**1. FLEXIBILITY OF HOURS OF WORK**

The parties recognize the need for flexibility of hours other than those outlined in Article V – Hours of Work, Section 1, for the express purpose of better utilization of manpower and equipment, and to increase business efficiency.

**2. SHIFT SCHEDULING**

- (a) Any shift schedule that falls outside the regular hours of work set out in Article V, Section 1 is, by definition, an alternate shift schedule.
- (b) In accordance with Article V, Section 2, the Company may implement alternate shift schedules without overtime penalty, provided the principle of the forty (40) hour week is maintained over an averaging period and:
  - (i) Except by agreement with the Local Union and subject to (ii), maximum scheduled daily hours of work will be 12 hours;
  - (ii) In logging the maximum scheduled daily hours of work for physically demanding or dangerous occupations will be 10 hours.

**3. IMPLEMENTATION**

- (a) Any implementation of an alternative shift must be done with bona fide business rationale. The Company will provide the business rationale demonstrating the need for an alternative shift, complete with the nature and details of the proposed alternative shift.
- (b) The business rationale will be reviewed by the Local Union and Plant / Camp Committee. The Company will provide information to the Union respecting how the shift schedule provided in Article V is not meeting the Company's business purposes.

- (c) The company agrees to work cooperatively with the Local Union and Plant / Camp Committee and will ensure that all relevant information is provided. The Local Union and Camp Committee will have the opportunity to review the business rationale and within a two (2) week period propose alternatives.
- (d) If the Union's alternative proposal is not accepted, the Company will detail the reason(s) why, and may implement the alternative shift proposed by the Company upon 72 hours' notice, or sooner in cases of other circumstances not in the control of the Company.
- (e) If the Company accepts the alternative proposal, there will be a three (3) month trial period to evaluate that alternative.
- (f) There will be a review of the alternative that was implemented and if the review demonstrates that the business rationale is not being achieved, the Company may implement the alternate shift schedule as proposed by the Company upon 72 hours' notice.
- (g) Any dispute arising from this implementation process that the Company and the Local Union and Plant / Camp Committee are not able to resolve may be referred to the Shift Dispute Resolution procedure.

#### 4. GENERAL PRINCIPLES

When an alternate shift schedule is in effect, hourly-based benefits (LTD, Pension, Education Trust Fund, SAFER), under the Collective Agreement will be administered on the basis of hours paid.

- (a) The Company agrees that alternate shift schedules will not be introduced where the intention is to increase the use of casual employees in place of regular employees.
- (b) Different parts of an operation may be scheduled on different shifts.
- (c) The principle of the forty (40) hour week is to be maintained over an averaging period. The averaging period will be the period of one shift cycle for any alternate shift schedule implemented in accordance with this Supplement No. 8 taking into account all the relevant circumstances. Prior to the introduction of the alternative shift the shortest possible averaging period will be determined
- (d) Overtime will not be scheduled as part of an alternate shift schedule. When alternate shift schedules are in place, the overtime provisions in Article V, Section 2 will apply, except as referenced in (g) below.
- (e) All existing alternate shift agreements shall not be superseded by Article V, Section 2, except by agreement between the Company and the Local Union.
- (f) Earned vacations will be scheduled on the same basis as days and hours worked under the alternate shift schedule.
- (g) Other Articles of the Collective Agreement, which provide benefits after eight (8) hours, are extended by the amount the regular hours of work have been increased beyond the eight (8) hours per day.

- (h) Employees who are scheduled to work an alternate shift schedule of less than 40 hours per week over an averaging period will nevertheless be paid 40 hours' pay. When an alternate shift schedule is used, each individual shift must be at least eight (8) hours long.
- (i) An employee's rest days may vary from week to week under an alternate shift schedule. Employees shall not be paid premium pay for changes in their rest days in these circumstances.
- (j) An employee whose rest days are changed by the Company under an established alternate shift schedule, shall receive rate and one-half for work performed on his rest days unless a change in rest day results from the application of seniority or has been agreed to between the employee and the Company.
- (k) There shall be no premium pay paid to any employee whose rest days are changed because of the implementation or discontinuance of an alternate shift schedule.
- (l) Where the Company does not provide to the employee seventy two (72) hours' notice of a change to an employee's work schedule, the employee will be paid at rate and one-half for his first shift on the new schedule. The Company will not change an employee's work schedule to avoid a statutory holiday.
- (m) For ten (10) hour shifts, rest periods will be one (1) ten (10) minute break and one (1) fifteen (15) minute break plus a one-half (1/2) hour unpaid meal break.
- (n) For twelve (12) hour shifts, rest periods will be two (2) fifteen (15) minute breaks plus a one-half (1/2) hour unpaid meal break. On a continuous twelve (12) hour shift schedule, the meal break will be paid at straight time rates. "Continuous twelve (12) hour shift schedule" means that there are two 12-hour shifts in a 12-hour period.
- (o) Statutory Holidays
  - (i) Immoveable Statutory Holidays (five in manufacturing, four in logging): Labour Day, Remembrance Day, Christmas Day, Boxing Day and New Year's Day are "immoveable" statutory holidays. The Company will not, except in cases of operational emergency, compel employees to work "immoveable" statutory holidays.
  - (ii) Moveable Statutory Holidays: Notwithstanding Article XII, Section 10, the Company, with the exception of the immoveable statutory holidays, shall have the right after consulting with the Local Union to require an employee to observe a Statutory Holiday on a day that is not the day on which the Statutory Holiday is normally observed. In all events, an employee will be entitled to a compensating day off, which shall be scheduled by mutual agreement within a 90-day period. In the event the company and the union are unable to agree on the scheduling of a substitute holiday within the 90-day period, the parties may agree to schedule it outside the 90-day period.
  - (iii) Where a statutory holiday falls on an employee's rest day, the holiday is to be rescheduled on a work day to occur within a 90-day period by mutual agreement.

- (iv) Identification of Moveable Statutory Holidays: Where an alternate shift equally bridges a holiday and a non-holiday (such as a shift from 1800h to 0600h), absent agreement between the company and the union, the Company determines which shift is to be observed as the Statutory Holiday.
- (v) Payment for Working Statutory and Substituted Statutory Holidays: Employees whose Statutory Holiday is rescheduled under this paragraph will be paid consistent with Article XII, Sections 1 and 2 if they work the substituted Statutory Holiday. Specifically, an employee who works a moveable Statutory Holiday is paid at straight time rates. Where the company and union agree that the employee will not take a compensating day off and will work the "substituted" statutory holiday, the rate to be paid is double rate and one-half.
- (p) Statutory and Floating Holidays will be paid as per the employee's regular schedule.
- (q) Bereavement Leave and Jury Duty shall be paid consistent with Article XXI. These days will be paid at the regular daily wage consistent with the work schedule.
- (r) Shift Differential shall be paid only for those hours worked outside the recognized dayshift for those employees working the alternate schedule in effect for that crew working in that part of the operation.
- (s) For those employees working an alternate shift schedule with shifts over eight (8) hours the sixty (60) working days referenced in Article XX – Seniority, Section 6: Probationary Period – will be changed to four hundred and eighty (480) working hours in a six-month floating period.
- (t) The Company will provide notice of two weeks of discontinuance of any alternate shift implemented, except where a change in shift schedule is due to other circumstances not in the control of the Company. This discontinuance will not result in any overtime payments provided the full averaging period has been completed.

## 5. SHIFT DISPUTE COMMITTEE

- (a) The Parties agree that if the objectives sought in alternative scheduling are misunderstood the potential for disputes and disruption is assured. Therefore, it is further agreed that a proper dispute resolution procedure is necessary to ensure the ongoing viability of the industry.
- (b) The Parties agree to appoint high level representatives to a Shift Resolution Committee that will endeavour to resolve disputes through a problem solving approach.
- (c) The Shift Resolution Committee may assist with the implementation of shifts contemplated to meet an operational need or resolve implementation issues the Company and Local Union have been unable to resolve.
- (d) The Shift Resolution Committee will rely on the negotiated language and any other practical approaches that may assist.

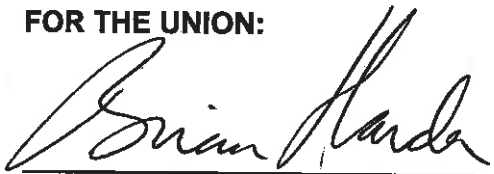
(e) In general, the terms of reference will be as follows:

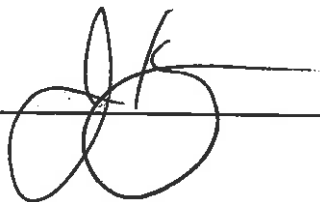
- (i) Emphasis on resolving alternate shifting disputes at the operational level between the parties in the event they have reached an impasse.
- (ii) Defined timelines for advancing and investigating unresolved disputes.
- (iii) Written statement of facts provided by the local union and the Company to clarify the issues in dispute.
- (iv) No lawyers involved to allow the parties to explore practical solutions to the dispute.
- (v) The use of a Facilitator to assist the parties in a non-binding manner.
- (vi) The Shift Resolution Committee may refer any unresolved issues respecting implementation of an alternate shift schedule to expedited arbitration pursuant to Article XXXVIII, Section 3 of the Collective Agreement. The jurisdiction of an arbitrator appointed under this section is limited to examining whether or not the implementation process in Supplement No. 8 has been followed.

(f) Nothing in this section is intended to prevent or delay the implementation of an alternate shift schedule by the Company.

Signed this 23 day of Mar 2015.

FOR THE UNION:

  
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FOR THE COMPANY:

  
\_\_\_\_\_

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**Appendix 1**

**WOODLANDS LETTER OF UNDERSTANDING**

**BETWEEN:**

**FOREST INDUSTRIAL RELATIONS LIMITED**

**Accredited bargaining agent for the member companies set out in Schedule "A" to the Coast Master Agreement**

**("FIR")**

**AND:**

**United Steelworkers, Locals 1-80, 1-85, 1-363, 1-2171 and 1-3567 thereof and the Council of USW Locals certified for some divisions of Western Forest Products Inc.**

**("UNION")**

**FIR and the Union agree as follows:**

1. Except as provided in this Letter of Understanding, the existing rights and obligations of the Company and the Union under Article XXV of the Coast Master Agreement are not affected.
2. As of the date of this Letter of Understanding, but subject to paragraph 4 below, a Company may contract out a woodlands operation to an USW Certified Contractor on a stump-to-dump basis. The Company will consult with the Union prior to selecting a Contractor. By agreement between the Company and the Local Union, the operation may be sub-divided into two stump-to-dump contracts.
3. The Union and the Company agree, and the Contractor must also agree, that the Contractor will be deemed to be the successor employer under the *Labour Relations Code* including recognition of the seniority rights of all employees on the seniority list of the Company; and generally, that Sections 35(1) - (5) of the *Labour Relations Code* apply.
4. Notice under Section 54 of the *Labour Relations Code* will be provided to the Union prior to any Woodlands operations being contracted out under this Letter of Understanding. Discussions under Section 54 must include the Contractor(s).
5. In the event there is a surplus of employees created as the result of moving the woodlands operation or subdivision thereof to a Contractor, the Company will offer severance pay (calculated in a manner consistent with Article XXXIII) to the surplus employees. By agreement between the Company and the Union, the severance pay opportunities may be directed towards facilitating the severance of older workers who may volunteer for such severance.

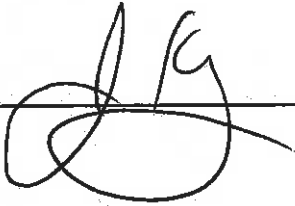
6. In the event a surplus employee accepts the severance pay offered, the surplus employee will lose all seniority rights including preferential hiring rights under the Coast Master Agreement.
7. The commercial contract between the Company and the Contractor(s) will be for a period of not less than five years. In the event a contract is discontinued for any reason prior to its end date (e.g., insolvency of the Contractor or performance issues), a replacement contractor must be an USW Certified Contractor. The Union and the Company agree, and the replacement Contractor must agree, that the replacement Contractor will be deemed to be the successor employer under the *Labour Relations Code*, including recognition of the seniority rights of all employees on the seniority list, for the remainder of the period of the contract; and generally, that Sections 35(1) - (5) of the *Labour Relations Code* apply.
8. If a Contractor is replaced after the initial 5-year period or any extension thereof, the commercial contract between the Company and the replacement Contractor must be for a period of not less than five years. The replacement Contractor must be an USW Certified Contractor. The Union and the Company agree, and the replacement Contractor must agree, that the replacement Contractor will be deemed to be a successor employer to the initial Contractor under the *Labour Relations Code*, including recognition of seniority rights of employees on the then-existing seniority list; and generally, that Sections 35(1) - (5) of the *Labour Relations Code* apply.
9. Paragraphs 7 and 8 shall apply to all succeeding replacement Contractors.
10. In the event the operational responsibility for a woodlands operation or subdivision thereof is taken back by the Company, the Company will acknowledge and assume full successorship obligations under the *Labour Relations Code*, including recognition of seniority rights of employees on the then-existing seniority list.
11. If the Company sells or otherwise transfers its woodlands operations or Licences it will ensure that the purchaser or transferee agrees to assume the obligations of the Company set out in this Letter of Understanding.
12. If any dispute arises with respect to the interpretation or application of this Letter of Understanding, the parties will meet to discuss the dispute and if they are unable to resolve the dispute, the matter will be referred to Don Munroe for final resolution by mediation or arbitration. If Mr. Munroe is unavailable, Stan Lanyon will serve in his place. If Mr. Lanyon is unavailable, David McPhillips will serve in his place.
13. This Letter of Understanding does not apply to stump-to-dump contracts entered into prior to the date hereof.

14. The Company agrees that it will work with the Union to ensure that all its contractors pay their Collective Agreement obligations, including exploring the possibility of including "hold-back" provisions in commercial contracts.

Dated this 23 day of Mar, 2015.

FOR THE UNION:

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FOR THE COMPANY:

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**LETTER OF UNDERSTANDING**

**Between:**

**Forest Industrial Relations Limited**

**And:**

**United Steelworkers**

**Re: Alternate Shift Scheduling – Physically Demanding and Dangerous Occupations**

The parties agree to establish a high level committee process to interpret and clarify the meaning of Physically Demanding and Dangerous Occupations and how this is applied to alternate shifting. What has caused this to come into questions is schedules in logging which exceed 10 hours per day.

Great concern around working safely and accidents are under scrutiny and the parties want to ensure that all facets are identified and considered.

The parties have agreed there is not a precise explanation to which jobs in logging fit within the terminology. There is recognition that the workplace is influenced by circumstances, such as weather, distance from residence and/or marshalling point, fatigue, terrain, and lighting condition. These items and others all play a factor.

The conclusion is that there are a variety of circumstances that affect each operation and the decisions regarding the length of the workday.

In order to provide some guidance and recommendation for the parties we have agreed to undertake a review of the issue using external professional expertise to examine the situation at an operational(s) level. The external resources will be persons with logging knowledge and a full understanding of Safety and workplace practices.

Those persons will be provided with access to operation management, local unions and experienced employees. It is further agreed that the reviews will begin with the examination of workplaces scheduled to work ten (10) hours or more per day, or where requested by either party.

The expectation of this project will be that a set of guidelines, procedures and recommendations will be provided back to the parties.

The parties further agree to explore further funding options for this project with the Ministry of Labour and other agencies.

The parties finally agree that this project will commence within thirty (30) days of ratification of this Collective Agreement.

Signed this 23 day of Mar 2015.

FOR THE UNION:

Brian Hanks

[Signature]

FOR THE COMPANY:

Ale Ritchie

\_\_\_\_\_

**LETTER OF UNDERSTANDING**

**Between:**

**Forest Industrial Relations Limited**

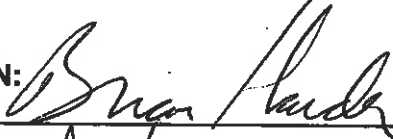
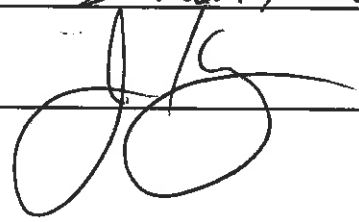
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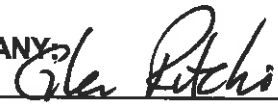
**United Steelworkers**

**Re: Alternate Shift Schedule Review**

1. A Review of existing shift schedules will be conducted at the operations of the FIR member companies listed below in accordance with the new Implementation Procedures defined in Item 3 of Supplement No. 8 (Alternate Shift Scheduling).
2. The review will commence as soon as practicable, but not longer than three (3) months following ratification of the Memorandum of Agreement.
3. The operations identified by November 15, 2007 to be reviewed are:
  - 1-2171 and Helifor (3 camps)
  - 1-85 and WFP Gold River Sort
  - 1-363 and WFP NIT; Ted LeRoy – Campbell River, Johnstone Strait
  - 1-363 and Dyer Logging
  - 1-363 and LeRoy Sort
  - 1-80 and Ted LeRoy Sort, Shoal Island Sort, Nanaimo Lakes, Cowichan
  - 1-80 and Munn's Cowichan and Honeymoon Bay, Ted LeRoy – Shop;
  - Ted LeRoy – Ladysmith Sort
4. This undertaking does not interfere with any other provision of the Alternate Shift Scheduling Supplement of Article V, Section 2.
5. This letter will also have application to operations in non-FIR Companies who are signatory to this Agreement.

Signed this 23 day of Mar 2015.

FOR THE UNION:   
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FOR THE COMPANY:   
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## LETTER OF UNDERSTANDING

### TRAINING AGREEMENT PRINCIPLES

**BETWEEN: UNITED STEELWORKERS**

**AND: FOREST INDUSTRIAL RELATIONS LIMITED**

**The Parties agree as follows:**

### JOB TRAINING GUIDELINES

#### APPLICATION

1. Where the Company and Local Union agree to a Job Training Program, the following principles are a guide and basis for negotiation and implementation of training programs at the operational level. The purpose of Job Training Agreements will be to improve safety and health in the operation, enhance job advancement and to ensure adequate job relief.

#### POSTING

1. Training positions will be posted for a minimum period of three (3) consecutive working days, or seven (7) consecutive working days when an alternate shift is in place.
2. Employees on any approved Leave of Absence will have the right to bid on training positions provided they notify the company of their intention to do so, and return to the operation within twenty (20) days from the date of the trainee posting.

#### SELECTION and TRAINING

1. Selection of trainees will be based on seniority, with due regard to job prerequisites and shift considerations.
2. The Company shall select a qualified person to provide the training with due regard to safety and the ability to communicate effectively.
3. The training period shall be sufficient for the trainee to learn the position.
4. The Company will notify the Shop Committee in writing when a trainee is judged to be qualified or is removed from the training program because of lack of competence.

**RATES of PAY**

1. During the training period trainees will receive their regular job rates of pay, which shall not exceed the rates of the job for which they are being trained.

**SENIORITY**

1. If during the training period the trainee wishes to discontinue training or fails to qualify, he will return to the job previously held.
2. When an employee has been trained, he may be required to accept a position.

**REVISION and TERMINATION**

1. A Job Training Program Agreement is not intended to vary, cancel or otherwise affect existing training agreements unless the Company and the Local Union agree otherwise.
2. A Job Training Program Agreement can be revised by mutual agreement or terminated by either party upon written notice after expiration of a reasonable period of time, to be agreed upon by the parties.

Signed this 23 day of Mar 2015.

FOR THE UNION:

Brian Flanda  
[Signature]

FOR THE COMPANY:

Al Ritches  
[Signature]



**LETTER OF UNDERSTANDING**

Between:

**Forest Industrial Relations Limited**

And:

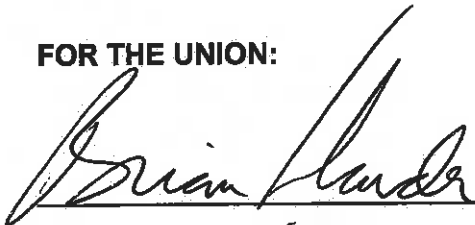
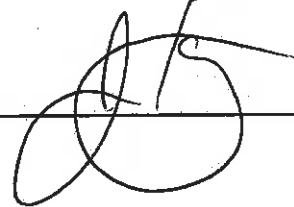
**United Steelworkers**

**Re: Forest Industry Training and Employment Resources**


During the closed period of the collective agreement, the USW and FIR will explore and study the establishment and development of a joint Forest Industry Training and Employment Resources (FITER) council to help address the issues around ongoing changes in the coastal forest industry that are impacting Union members, their families and communities.

Signed this 23 day of Mar 2015.

**FOR THE UNION:**

  
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**FOR THE COMPANY:**

  
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**LETTER OF UNDERSTANDING**

**BETWEEN: STELLA-JONES INC., New Westminster Operation**

**AND: UNITED STEELWORKERS, LOCAL UNION 2009**

**RE: ALTERNATE SHIFT SCHEDULE (TREATERS)**

The purpose of this Letter of Understanding is to outline the aspects of an Alternate Shift Schedule for the operation of the Treating department of the Stella-Jones Inc. operations in New Westminster.

It is agreed that the basis for maintaining the Alternate Shift arrangement is the clear need to operate the Treating Department on a continuous basis for reasons of operational practicality, productivity, and efficiency.

**Letter of Understanding**

**1. Hours of Work**

The alternate shift schedule is designed to facilitate operations of the treating department on a twenty-four (24) hour per day, seven (7) day per week continuous operation. The shifts are twelve (12) hour shifts, scheduled in a manner to provide for a forty-two (42) hour work week over a twenty-eight (28) day cycle (averaging period).

Overtime rates will apply as stipulated under the collective agreement.

**2. Statutory Holidays**

Given that the department operates on a continuous basis, Statutory Holidays will be observed on the day that they actually fall, and employees will be expected to work on the Statutory Holiday if it falls on their regularly scheduled shift.

Employees will be paid rate and one half for hours worked on a Statutory Holiday. Employees will receive twelve hours (12) straight time Statutory Holiday pay when the Statutory Holiday corresponds to a regularly scheduled work day.

Employees will receive twelve (12) hours straight time Statutory Holiday Pay for any Statutory Holiday that does not correspond to a regularly scheduled work day. Employees can arrange a day off in lieu of a Statutory Holiday worked at a mutually agreeable time between the employee and the Company.

**3. Floating Holidays**

Employees will be paid on a twelve (12) hour straight time basis for their Floating Holiday.

**4. Bereavement Leave**

When an employee is entitled to bereavement in accordance with the collective agreement, the employee will be granted an appropriate leave of absence for which he/she shall be compensated at his/her regular straight time hourly rate of pay for a maximum of thirty-six (36) hours.

**5. Jury Duty**

Employees requiring a leave of absence for Jury Duty will be reimbursed on the basis of hours from their regular work schedule.

**6. Shift Differential**

The continuous operating schedule calls for one twelve (12) hour day shift, and one twelve (12) hour night shift. A premium of \$.31 per hour will be paid for all hours worked on the twelve (12) hour night shift.

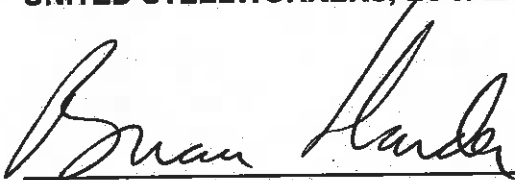
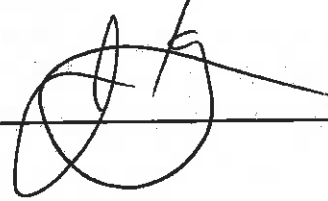
**7. Vacations**

Vacation days will be based on 12 hour shifts. Vacation pay entitlements will be based on the collective agreement's conditions and limitations.


This agreement will remain in effect from the date of signing and either party may cancel this Alternate Shift Schedule agreement upon the provision of thirty (30) days' notice in writing. Given the importance of the operation of the Treating department on a continuous basis, both parties will make a sincere effort to rectify any difficulties arising from the application of this agreement prior to cancellation notice being served.

Signed this 23 day of Mar, 2015.

**FOR THE UNION:  
UNITED STEELWORKERS, LOCAL 2009**

  
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**FOR THE COMPANY:  
STELLA-JONES INC.  
NEW WESTMINSTER & KANAKA  
CREEK POLE DIVISIONS**

  
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**LETTER OF UNDERSTANDING**

**BETWEEN: STELLA-JONES INC.  
NEW WESTMINSTER & KANAKA CREEK POLE DIVISIONS**

**AND: UNITED STEELWORKERS, LOCAL UNION 2009**

**RE: VACATION REQUESTS**

**1. PURPOSE**

This Letter of Understanding provides a process when applying for vacation requests. The purpose of this vacation scheduling process is to have a consistent and fair approach when scheduling and approving vacation requests during prime time periods. In order for vacation to be approved, the quantity and regularity of production shall not be impaired.

**2. SCOPE**

This policy applies to all employees who are bargaining unit members.

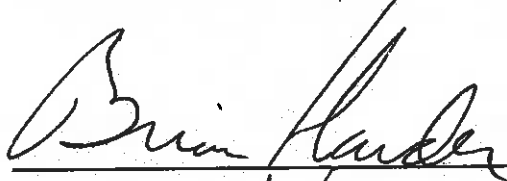
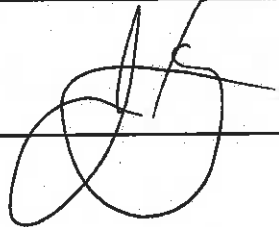
**3. PROCEDURES**

- 3.01 Employees must make their requests for Vacation in order of seniority on the master calendar. This calendar will be circulated on January 1<sup>st</sup> of each year with expectations that all employees will make their choices in order of seniority by the February 1<sup>st</sup> deadline.
- 3.02 When your vacation or leave of absence has been approved, you will receive written confirmation of your approved dates. Please note that your request is not completed until you fill out a "Request for Leave" form as per the approval list and signed by your supervisor.
- 3.03 When applying for vacation, the requests should be in one (1) week blocks based on the Employee's work week and should include first, second and third choices on application. Preference will be given to one week blocks over less than full weeks. During prime time July and August only two weeks will be approved based on seniority. Any additional weeks during prime time will only be awarded after the first round of vacations has been approved.
- 3.04 Applications for vacations received by February 1<sup>st</sup> will be awarded in line of seniority competency considered with confirmation received by February 15<sup>th</sup>. For those employees who choices are not available will re-submit February 15<sup>th</sup> which will be awarded by seniority with final confirmation provided by March 1<sup>st</sup>.
- 3.05 Requests received after the cut-off date or requests for dates outside these periods, will be assessed on a first come, first served basis. The employer will notify the individual within two weeks of their receiving application for vacation.
- 3.06 The Company will make available for review in the Supervisors office a list of approved vacations by March 1<sup>st</sup>.

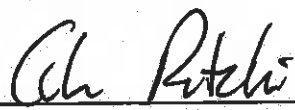
- 3.07 The Employer will not change any approved vacation time without the agreement of the individual involved.
- 3.08 In the event of unscheduled shutdowns employees may apply this time against vacation if they wish even if their vacation has been previously scheduled at a different time.
- 3.09 For the purpose of authorized leave, the employee will be considered to be on authorized leave from the last day worked to the start of their first scheduled day at the time of the vacation authorization. Any change must be mutually agreed to.
- 3.10 Personal Floating Holidays are to be scheduled as per Article XI, Section 9 of our Collective Agreement.

Signed this 23 day of Mar 2015.

**FOR THE UNION:  
UNITED STEELWORKERS, LOCAL 2009**

  
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**FOR THE COMPANY:  
STELLA-JONES INC.  
NEW WESTMINSTER & KANAKA  
CREEK POLE DIVISIONS**

  
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**LETTER OF UNDERSTANDING**

**BETWEEN: STELLA-JONES INC.  
NEW WESTMINSTER & KANAKA CREEK POLE DIVISIONS**

**AND: UNITED STEELWORKERS, LOCAL UNION 2009**

**RE: OVERTIME POLICY**

Effective immediately, this policy will be adhered to in regards to qualifying and establishing a fair and balanced overtime schedule.

Supervisors will give reasonable notice, whenever possible, if overtime is needed to that employees have sufficient time to make the necessary arrangements. If you do not notify your supervisor that you are available for a scheduled OT shift, you will not be considered for that particular shift.

**OT at the end of regular hours** Will be based on seniority within job classification for which OT hours are required.

**OT Weekend** Will be based on seniority and a fair rotation will be established to ensure that ALL employees have a fair and equal opportunity to share in OT hours. The employee will not be considered for OT until their name is next as per the rotation by seniority. A copy of the rotation will be maintained by management and readily available upon request. If an employee is unable to work Saturday OT, this employee will be ineligible for Sunday OT in the same given weekend.

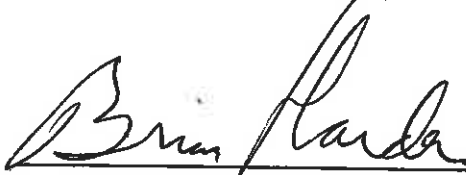
**OT Call Out** When required, employees will be called in based on seniority.

All overtime rates of pay will be in accordance to the Collective Agreement.

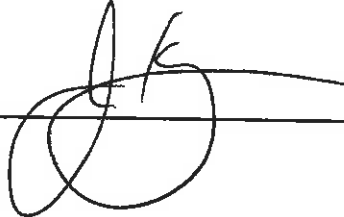
Signed this 23 day of Mar 2015.

**FOR THE UNION:  
UNITED STEELWORKERS, LOCAL 2009**

**FOR THE COMPANY:  
STELLA-JONES INC.  
NEW WESTMINSTER & KANAKA  
CREEK POLE DIVISIONS**

  
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